



Central Bucks School District
20 Welden Drive
Doylestown, PA 18901

October 25, 2016
School Board Agenda

CENTRAL BUCKS SCHOOL DISTRICT

AGENDA

SCHOOL BOARD MEETING

October 25, 2016

7:30 p.m.

The Central Bucks School District is making an audio recording of the meeting and streaming the audio live via the Internet.

<p>Tamanend Middle School 9th Grade Chorus will perform 7:15 p.m.</p>

I. Call to Order/Pledge of Allegiance/Roll Call

II. Approval of School Board Meeting Minutes - October 10, 2016 Pages 1-43

III. Public Comment

The public is invited to address the Board at this time. Please sign in on the form provided at the podium. Speakers will be taken in order of sign-in. Each speaker is limited to 3 minutes.

IV. Superintendent's Report: Election 2016: Central Bucks Kids Voting

V. Recommendations for Action

A. Treasurer's Report and Summary of Fund Disbursements for the month of September 2016 Pages 44-48

General Fund	\$45,460,953.46
Capital Fund	3,440,668.96
Food Service	<u>34,875.20</u>
TOTAL ALL FUNDS	\$48,936,497.62

B. Approval of Accounts Payable Check Disbursements Pages 49-65

1. General Fund Dates (10/15/16, 10/18/16)	\$ 2,594,917.46
2. Capital Fund Dates (10/13/16)	\$ 705,694.38

C. Ratification of Investments for the Month of September 2016. Pages 66-67

D. Approval of budgetary transfers for fiscal 2016-2017. Pages 68-69

- E. **Approval to sub-contract with Theraplay, Inc. for speech and language therapy to special education students for the remainder of the 2016-2017 school year.** Pages 70-72

- F. **Approval of the Employment Contract for Andrea L. DiDio-Hauber, Director of Human Resources, effective October 1, 2016 through September 30, 2021.** Pages 73-81

- G. **Personnel Items** Pages 82-87
 - 1. Retirements/Resignations
 - 2. Terminations
 - 3. Leaves of Absence
 - 4. Appointments – Professional and Support Staff
 - 5. Classification Changes
 - 6. Community School Staff
 - 7. EDR Technology Coaches
 - 8. EDR Change List

- H. **Student Items** Pages 88-93
 - 1. Approval of CB West Honors Global Relations students to travel to New York. Dates are December 5, 2016.
 - 2. Approval of CB West Honors Global Relations students to travel to New York. Dates are December 20, 2016.
 - 3. Approval of CB West Marching Band and Choir to travel to Orlando, FL. Dates are April 27-30, 2017.

- I. **Staff Conferences/Workshops** Pages 94-95

VI. Adjournment

**Upcoming Meetings: November 7, 2016 (MONDAY)
December 5, 2016 (MONDAY, 7:00 p.m.)**

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

October 10, 2016

Mr. Kopicki and Mrs. Darcy thanked the CB East Chamber Strings/CB Faculty String Ensemble for performing before the Board meeting.

The Central Bucks Board of School Directors held its meeting on Tuesday, October 10, 2016 in the Board Room of the Educational Services Center with President Beth Darcy presiding. The meeting was called to order by President Darcy at 7:34 p.m., followed by the Pledge of Allegiance.

BOARD MEMBERS PRESENT

Beth Darcy – President, Sharon Collopy, Meg Evans, Paul Faulkner, Glenn Schloeffel, Karen Smith, Dennis Weldon, Jerel Wohl

BOARD MEMBERS ABSENT

John Gamble

ADMINISTRATORS PRESENT

Mr. John Kopicki, Dr. David Bolton, Dr. Scott Davidheiser, Andrea DiDio-Hauber, Jason Jaffe, Scott Kennedy, David Matyas, Mary Kay Speese

ALSO PRESENT

Jeffrey P. Garton – Solicitor, Sharon Reiner - School Board Secretary

APPROVAL OF MINUTES

Motion by Paul Faulkner, supported by Sharon Collopy, to approve the minutes of the September 27, 2016 School Board meeting.

Motion Approved 8-0.

PUBLIC COMMENT

Michelle Crunkelton commented on healthy school start times for secondary students and referred Board members to the article appearing in The Intelligencer today. With so much research being conducted on this topic, Ms. Crunkelton would like the district to form a committee to address this issue.

SUPERINTENDENT’S REPORT

OFFICIAL ENROLLMENT

Mr. Kopicki shared highlights of the official enrollment report as of October 1, 2016. The total CB enrollment is 18,390, which is a decrease of 338 students from last year. Currently there are 8,903 students at the elementary level. The schools with the largest elementary enrollment are Groveland, Mill Creek, and Butler and the smallest elementary enrollment is at Doyle, Gayman, and Linden. The overall average elementary class size is 21.9 and all grade levels fall within the school board policy classroom size range. There are 4,647 students at the middle school level, and 9,487 students at the high school level. Holicong is the largest middle school and CB South is the largest high school. Enrollment in the district is expected to slowly decline to approximately 16,500 students by the year 2022. (This presentation can be found on the CBSD website School Board page under School Board Presentations).

ACHIEVEMENT REPORT 2016: PART 1 PSSA AND KEYSTONE DATA

Ms. Kelly Carter, Supervisor of Reading, Federal Programs and Assessment, presented a PowerPoint on PSSA and Keystone Data. Central Bucks students continue to have strong student performance results in English Language Arts, mathematics, and science. Students in grades 3-8 are tested in English Language Arts and mathematics, and are tested in science in grades 4 and 8. Ms. Carter provided data on how CB students in each grade level are achieving advanced and proficient ratings and also how well CB students are doing compared to the state average. Ms. Carter also presented information on Keystone Exams and again stated how well CB students are performing. Algebra 1 Keystone Exams are administered in 8th grade and biology and literature Keystone Exams are administered in 10th grade. Approximately 2,000 students took the Keystone Exams during the winter months and approximately 3,000 students took the Keystone Exams in the spring. When Keystone Exams were first introduced, they were a high school graduation requirement beginning with the class of 2017. In February 2016, Governor Wolf signed a law temporarily suspending proficiency on the Keystone Exams as a graduation requirement until 2019. During the summer of 2016, PDE submitted a report to the legislature suggesting other possible high school graduation requirements and is currently being debated. The district will provide information to parents when new details are received. (This presentation can be found on the CBSD website School Board page under School Board Presentations).

SCHOOL BOARD REPORTS

Committee chairpersons provided a brief report:

Citizens Advisory Committee – Athletic Fields: Mr. Schloeffel reported that the committee is waiting for the report from the consultant. Once the report is received, probably in early November, the committee will then decide on how to proceed.

Communications Committee: Ms. Smith stated the committee has not met recently. They are waiting for the new Community Relations position, that has just been reposted, to be filled.

Curriculum Committee: Ms. Collopy reported on the spirited presentation given by Mr. Scarpill on being an AP reader. She urged the community to read the committee minutes posted on the website.

Finance Committee: Mr. Faulkner reported, on behalf of Mr. Wohl, on the land purchase offer received for the Silo Hill property, the beverage contract, the Director of Nutrition and Wellness position, and the Debt Defeasance Program presented by John Frye, from PFM. At the next meeting the Debt Defeasance Program and alternative fuel models for transportation will be discussed.

Human Resources Committee: Mr. Faulkner reported on the Accutrace System (a background screening company), and the Employee Code of Conduct document.

Operations Committee: Mr. Schloeffel reported that the next meeting will be held Wednesday, October 19, 2016 at 16 Welden Drive.

Policy Committee: Mr. Weldon reported that the Pennsylvania School Boards Association (PSBA) contract will be an action item on the upcoming Board Agenda. PSBA will then begin a complete review of district policies.

MBIT Executive Council: Ms. Smith reported, on behalf of Mr. Gamble, the details of a relatively new program at MBIT, the Exercise Sports Management Program; and enrollment at MBIT.

Mr. Kopicki encouraged the community to attend the committee meetings and become involved.

The Citizens Advisory Committee, Curriculum Committee, Finance Committee, Human Resources Committee, Operations Committee, BCIU Board, and MBIT Executive Council minutes are Attachment A.

RECOMMENDATIONS FOR ACTION

ACCOUNTS PAYABLE CHECK DISBURSEMENTS

Motion by Jerel Wohl, supported by Karen Smith, to approve the September 15, 2016, September 22, 2016, September 30, 2016, and October 4, 2016 General Fund check disbursements in the amount of \$791,631.07; and the September 22, 2016 Capital Fund check disbursements in the amount of \$37,609.77.

Motion Approved 8-0.

CONSTRUCTION CONTRACTS AND SERVICE AGREEMENTS

Motion by Sharon Collopy, supported by Karen Smith, to award a contract to Daley + Jalboot Architects, Inc. for field renovations at Central Bucks High School – West in the amount of \$4,800.

Motion Approved 8-0.

SCHOOL BOARD POLICY FOR APPROVAL

Motion by Sharon Collopy, supported by Paul Faulkner, to bring School Board Policy 806 – Child Abuse off the table.

Motion Approved 8-0.

Motion by Dennis Weldon, supported by Paul Faulkner, to approve School Board Policy 806 – Child Abuse.

Motion Approved 8-0.

PERSONNEL ITEMS

Motion by Paul Faulkner, supported by Jerel Wohl, to approve retirements/resignations, terminations, leaves of absence, appointments - professional and support staff, classification changes, community school staff, per diem substitute professional and support staff, and EDRs.

RETIREMENTS/RESIGNATIONS/TERMINATIONS

RETIREMENTS:

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE</u>
Robert S. Amenta	Building Comp Specialist	ESC	12/31/2016

RESIGNATIONS:

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE</u>
Lauren Mary Ahrens	Comm Sch Swim Program	CB South	9/1/2016
Katie E. Foley	Building Substitute	CB South	9/8/2016
Tracey Fredendall	Spec Ed Asst	Holicong	9/26/2016
Riley D. Jongeneel	Comm Sch Swim Program	CB East	9/1/2016
Thomas Parsons	Comm Sch Swim Program	CB South	9/1/2016
Robert L. Thompson	School Bus Driver	Transportation	8/1/2016

TERMINATIONS:

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE</u>	<u>REASON</u>
Marcelous T. Jones	Coach	Holicong	9/5/2016	Job Abandonment
Ronald G. Vierling	Custodian	Bridge Valley	9/20/2016	All leave exhausted

LEAVE OF ABSENCE

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>FROM</u>	<u>TO</u>
Debra Campbell	Spec Ed Teaching Asst	Butler	10/4/2016	1/3/2017
Erika N. Canterbury	Reg Ed Teaching Asst	Butler	11/14/2016	12/9/2016
Mark Corson	Bus Mechanic "A"	Transportation	9/19/2016	TBD
Gabrielle Feliciani	Social Studies Teacher	Lenape	9/26/2016	1/26/2017
Samantha Fink	Mathematics Teacher	Tamanend	1/14/2017	Aug 2017 (1st Tchr Day)
Kimberly Susan Foulke	Elementary Teacher	Butler	11/19/2016	Aug 2017 (1st Tchr Day)
Jerry Heisterman	Building Utility	Butler	9/28/2016	4 - 6 Weeks
Russell L. Hollenbach	Custodian	Cold Spring	9/23/2016	10/14/2016
Kristina L. Holloway	Librarian	Tamanend	9/19/2016	10/7/2016
Ildiko Jones	Reg Ed Teaching Asst	Bridge Valley	9/19/2016	Intermittant
Linda Jones	Spec Ed Teaching Asst	Cold Spring	9/19/2016	TBD
Lynne A. Levenson	Spanish Teacher	Tohickon	1/3/2017	Aug 2017 (1st Tchr Day)
Claire A. Melvin	Elementary Teacher	Warwick	12/23/2016	Aug 2017 (1st Tchr Day)
Jennifer M. Opdyke	Assistant Principal	Groveland	1/3/2017	3/6/2017
Sean Patrick Quinlan	Custodian	CB West	9/6/2016	TBD
William Reynolds	Mathematics Teacher	Tamanend	10/25/2016	TBD
Kathleen Rosenthal	Elementary Teacher (.62 FTE)Title 1 Instr	Gayman	9/9/2016	12/2/2016
Sara Smith	Asst	Doyle	9/21/2016	TBD
Kathleen N. Veisz	Special Ed Teacher	Butler	9/26/2016	12 Weeks
Arlene Wetherill	School Bus Driver	Transportation	9/6/2016	Intermittant

**APPOINTMENT OF LTS
EMPLOYEES**

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>FROM / TO</u>	<u>SALARY</u>	<u>SALARY COLUMN/STEP</u>
Elizabeth M. Taylor	English Teacher	CB South	9/26/2016 - End of 2016-17 SY	\$45,254	BS + 0 Credits / Step 1

APPOINTMENT OF LTPD EMPLOYEES - \$150.00 per day

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>FROM</u>	<u>TO</u>
Raymond Keck	Librarian	Tamanend	9/19/2016	TBD
Katie Lynn O'Donnell	Elementary Teacher	Kutz	10/5/2016	1/25/2017
Melissa Sharp	Elementary Teacher	Jamison	9/12/2016	9/30/2016

BUILDING SUBSTITUTES

<u>NAME</u>	<u>BUILDING</u>	<u>EFFECTIVE</u>	<u>SALARY P/DAY / DAYS P/YEAR</u>
Magdalena			
Bartnikowska	Floating	10/10/2016	\$125 / 150
Alyssa Basko	Floating	10/10/2016	\$125 / 150
Alex W. Copenhaver	Floating	10/10/2016	\$125 / 150
Alexis Davenport	Floating	10/10/2016	\$125 / 150
Karen DeLise	Floating	10/10/2016	\$125 / 150
Steven Fitts	Tamanend	10/10/2016	\$125 / 150
Katie Fitzpatrick	Floating	10/10/2016	\$125 / 150
Connie Goochee	CB South	10/10/2016	\$125 / 150
Mohamed C. Hussein	Floating	10/10/2016	\$125 / 150
Sunny Hwang	Floating	10/10/2016	\$125 / 150
Laura Killion	Floating	10/10/2016	\$125 / 150
Nicolette Kreppel	Doyle	10/10/2016	\$125 / 150
Aimee Lampke	Floating	10/10/2016	\$125 / 150
Megan J. McClure	CB East	10/10/2016	\$125 / 150
Samantha Mutchnick	Kutz	10/10/2016	\$125 / 150
Michael J. Simmons	Unami	10/10/2016	\$125 / 150
Steven J. Sliwinski	Floating	10/10/2016	\$125 / 150
Jennifer Stoler	Floating	10/10/2016	\$125 / 150
Mary Frances			
Taloricco	Floating	10/10/2016	\$125 / 150
Tyler Wharton	Floating	10/10/2016	\$125 / 150
Kimberly Zajac	Floating	10/10/2016	\$125 / 150

APPOINTMENT OF SUPPORT EMPLOYEES

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFF DATE</u>	<u>SALARY</u>
Joanne Clark	(.75 FTE) Duty Assistant	Butler	9/19/2016	\$12.63 p/hr
Susan Ellen Haschets	Personal Care Asst	Kutz	9/26/2016	\$14.43 p/hr

Tyler McClosky	(.99 FTE) Special Ed Asst	Cold Spring	9/19/2016	\$14.93 p/hr
Courtney McManus	(.99 FTE) Special Ed Asst	CB South	9/21/2016	\$14.43 p/hr
Melissa Ann Schulz	(.99 FTE) Special Ed Asst	Holicong	8/31/2016	\$14.43 p/hr
Rosalie Wilks	Personal Care Asst	Tohickon	9/19/2016	\$14.93 p/hr

STATUS/CHANGE OF ASSIGNMENT

<u>NAME</u>	<u>POSITION FROM / TO</u>	<u>BUILDING</u>	<u>EFFECTIVE DATE</u>	<u>PREV SALARY</u>	<u>NEW SALARY</u>
Lauren N. Foreman	Dist Float Sub to LTPD Sub	Gayman	9/13/16 - 12/1/16	\$125 p/day	\$150 p/day
Frank Hamilton	Custodian Floater to 2nd Shift Cust	Kutz/Lenape	9/29/2016 TEMP Position	\$19.09 p/hr	No Change
Maureen Kleinschmidt	(.75 FTE) .67 Title 1 w/.08 Reg Ed to (.83 FTE) .75 Title 1 w/.08 Reg Ed	Barclay	9/19/2016	\$18.16 p/hr	No Change
Angelica Kolokithias	LTPD Sub to (1.0 FTE) Spec Ed Asst	Bridge Valley	11/7/2016	\$150 p/day	\$14.93 p/hr
Kenneth Lynch	Cust to Float Head Cust	District Wide	9/21/16-12/23/16	\$19.09 p/hr	\$20.03 p/hr
Megan Gayle Mazer	(.50 FTE) PCA to (1.0 FTE) PCA	Jamison	9/19/2016	\$14.43 p/hr	\$14.93 p/hr
Jacqueline Neetzow	Spec Ed Asst to LTPD	CB East	9/12/16 - 1/25/17	\$14.43 p/hr	\$150 p/day
Carol Anne Parsons	Float Cust to Floating Head Cust	District Wide	3/27/17 - 6/16/17	16.21 p/hr	20.03 p/hr
Victoria Prendergast	LTPD to LTS	Lenape	8/31/16 - 1/26/17	\$19.75 p/hr	\$47,222 (Prorated)
Richard Thomas Sutton	Custodian to Floating Head Cust	District Wide	1/2/17 - 3/4/17	16.42 p/hr	\$20.03 p/hr
Jennifer Lynn Thompson	Bus Driver/Gen Sec to B Mechanic Print Shop	ESC	11/7/2016	\$21.46 p/hr 10/3/16 - 11/4/16	\$27.80 p/hr eff 11/7/16

ADDITIONAL ASSIGNMENT/DUTY

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE DATE</u>	<u>ADDL SALARY</u>	<u>SCHEDULE</u>
Stacy Cunningham	SAL Head Coach (.15 FTE) Comm Sch	CB East	9/28/2016	\$16.00 p/hr	3hrs p/day, 5days p/wk
Kerry Doh	Instr 2 After Sch Detention	Pine Run	9/27/2016	\$17.65 p/hr	1.5hrs p/day, 3days p/wk
Christopher Gay	Montr	Tohickon	9/6/2016	\$15.57	As needed
Matthew Palmer	Detention Moderator	Holicong	9/19/2016	\$15.57 p/hr	1 day p/wk

COMMUNITY SCHOOL- SUPPORT STAFF

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE DATE</u>	<u>SAL P/HOUR</u>	<u>SCHEDULE</u>
Andrea E. Blaser	(.5 FTE) Asst Swim Coach	CB South	9/28/2016	\$13.90 p/hr	3 hrs p/day, 5 days p/wk
Henry Dale Mackensen	(.5 FTE) SAL Asst Coach	CB East	9/28/2016	\$13.90 p/hr	3 hrs p/day, 5 days p/wk
Hallie J. West	(.20 FTE) Student Swim Inst	CB East	9/28/2016	\$8.40 p/hr	3 hrs p/day, 2 days p/wk

APPROVAL OF PER DIEM SUBSTITUTE TEACHERS

At the approved salary rate of \$95/day for the 2016-2017 school year.

Meghan Braun	Katharine Edbrooke	Kimberlee Talevi
Maria Careghini	Kristina Halner	Jonathan Tauber
Carole Chiaravallo	Mary McArdle	Patricia Walsh Collins
John Dee	Katie O'Donnell	
Katherine Donahue	Peggy Rancourt	

APPROVAL OF HOMEBOUND INSTRUCTORS

At the approved salary rate of \$30/hour for the 2016-2017 school year.

Susan Bitsko	Melissa Hackett	Lauren Young
Lisa DeAngelis	James Scott	Mikhail Zolotnitsky
Brian Filips	Jane Tomkinson	
Wayne Finkbeiner	Tricia Unrath	

APPROVAL OF PER DIEM SUBSTITUTE CUSTODIANS

At the approved salary rate of \$14/hour for the 2016-2017 school year.

Carl Keri

EDRS

EDRs 2016-2017 Fall Sports

<u>Name</u>	<u>School/Position</u>	<u>Units Paid</u>
Nels Updale	Holicong/Football – Head	12
Jan Tashman	Holicong/Football – Assistant	8
Brad Cochran	Holicong/Soccer – 8 th Grade	16
Kelly Reed	Holicong/Soccer – 7 th Grade	8
Chris Flynn	Holicong/Field Hockey – 8 th Grade	10
Kelli Chioffe	Holicong/Field Hockey – 7 th Grade	8
Ryan Grosse	Holicong/Tennis – Boys	8
Chris McGullam	Holicong/Tennis – Girls	8
Chris Rittenhouse	Holicong/Athletic Assistant	19
Debi McCusker	Holicong/Athletic Assistant	3
Cindy Stevens	Holicong/Cheerleading (12 units split Fall/Winter)	6
John Devlin	Lenape/Football – Head	12
Chris Goldrick	Lenape/Football – Assistant	8
Chris Graeff	Lenape/Football – Assistant	8
Greg Torrence	Lenape/Soccer – 8 th Grade	18

Jason Kriney	Lenape/Soccer – 7 th Grade	14
Katie Marttila	Lenape/Field Hockey – 8 th Grade	12
Allison Stone	Lenape/Field Hockey – 7 th Grade	8
Gary Harris	Lenape/Tennis – Head	20
Angelo Menta	Lenape/Tennis – Assistant	8
Jason Kriney	Lenape/Athletic Assistant	22
Melissa Schulz	Lenape/Cheerleading (12 Units split Fall/Winter)	6
Matthew Kinsey	Tamanend/Football – Head	12
John Dee	Tamanend/Football – Assistant	8
Cody Kinsey	Tamanend/Football – Assistant	8
Kevin Schmidt	Tamanend/Soccer – 8 th Grade	14
Dana Walter	Tamanend/Soccer – 7 th Grade	8
Kristy Stryjak	Tamanend/Field Hockey – 8 th Grade	5
Gina Villa	Tamanend/Field Hockey – 8 th Grade	5
Christa Reitz	Tamanend/Field Hockey – 7 th Grade	8
Maria Vitacco	Tamanend/Tennis – Head	8
Ryan Lenet	Tamanend/Tennis – Assistant	8
Kerri Brumbaugh	Tamanend/Athletic Assistant	16
Amy Snyder	Tamanend/Cheerleading (12 units split Fall/Winter)	6
Frank Pustay	Tohickon/Football – Head	10
Rich Dennis	Tohickon/Football – Assistant	6
Robert Williams	Tohickon/Football – Assistant	6
Nathan Harris	Tohickon/Football – Assistant	6
Michael Bartosiewicz	Tohickon/Soccer – 8 th Grade	10
Steven Love	Tohickon/Soccer – 7 th Grade	8
Alison Bongiorno	Tohickon/Field Hockey – 8 th Grade	10
Kelli McMahon	Tohickon/Field Hockey – 7 th Grade	4
Jen Reese	Tohickon/Field Hockey – 7 th Grade	4
Jarred Levenson	Tohickon/Tennis – Head	8
Terri Holten	Tohickon/Tennis – Assistant	10
Frank Pustay	Tohickon/Athletic Assistant	18
Wendy D'Angelo	Tohickon/Cheerleading (12 units split Fall/Winter)	6
Mike Daley	Unami/Football – Head	16
Robert (Mike) Smith	Unami/Football – Assistant	10
Greg Beyerle	Unami/Football – Assistant	8
George Litzke	Unami/Soccer – 8 th Grade	10
Bryant Hosler	Unami/Soccer – 7 th Grade	8
Brandy Cooley	Unami/Field Hockey – 8 th Grade	10
Nicole Adams	Unami/Field Hockey – 7 th Grade	8
Leanne Yerkes	Unami/Tennis – Head	8
Jan Yerkes-Roop	Unami/Tennis – Assistant	8
Greg Beyerle	Unami/Athletic Assistant	16

John Donnelly	East/Football – Head	31
Ray Riley	East/Football – Assistant	15
Mike Junkin	East/Football – Assistant	13.5
Matt Riley	East/Football – Assistant	13.5
Tim Barno	East/Football – Assistant	15.5
Kurt Schneider	East/Football – Assistant	13.5
Will Acosta	East/Football – Assistant	13.5
Jason Hepler	East/Football – Assistant	3
Vince Sebal	East/Football – Assistant (Freshman)	13.5
Anthony Ventresca	East/Football – Assistant (Freshman)	8
Jeremiah White	East/Soccer – Head - Boys	19
Josh Isaacsohn	East/Soccer – Assistant - Boys	13
Anthony Bishop	East/Soccer – Assistant - Boys	3
Paul Eisold	East/Soccer – Head – Girls	21
Paul Lichter	East/Soccer – Assistant – Girls	13
Jason Obetz	East/Soccer – Assistant – Girls	3
Michelle Finegan	East/Field Hockey – Head	19
Mindy Donnelly	East/Field Hockey – Assistant	12
Meghan Spratt	East/Field Hockey – Assistant (Freshman)	11
Lisa Wiley	East/Tennis – Head	12
Debbie Obarowski	East/Tennis – Assistant	7
Sam Losorelli	East/Cross Country – Head – Boys	15
Steve Martin	East/Cross Country – Assistant – Boys	6
Natalie Johnston	East/Cross Country – Assistant – Boys	1
Sam Losorelli	East/Cross Country – Head – Girls	15
Justine Smith	East/Cross Country – Assistant – Girls	3
Steve Martin	East/Cross Country – Assistant – Girls	4
Kerri Rabberman	East/Volleyball – Head – Girls	19
Nicole Barker	East/Volleyball – Assistant – Girls	11
Matt Wolf	East/Golf – Head	10
Mark Rubino	East/Golf – Assistant	7
Chris Burns	East/Golf – Assistant	1
Marla Mathis	East/Cheerleading Head (17 units split Fall/Winter)	8.5
Ashley Darnley	East/Cheerleading -Asst (5 units split Fall/winter)	6.5
Tom Hetrick	South/Football – Head	32
Kerri Monk	South/Football – Assistant	7
Chris McGlone	South/Football – Assistant	8
Bart Szarko	South/Football – Assistant	25
Tom Veit	South/Football – Assistant	13
Greg Trimbur	South/Football – Assistant	17
Dean Logan	South/Football – Assistant	5
Adam Collachi	South/Football – Assistant	9
Patrick Smith	South/Football – Assistant	10
Kyle Detweiler	South/Football – Assistant	15
James Teronino	South/Football – Assistant	5
Gary Pagliaro	South/Football – Assistant (Freshman)	11
John Calpin	South/Football – Assistant (Freshman)	8

John McSweeney	South/Football – Assistant (Freshman)	5
Don Brady	South/Soccer – Head – Boys	25
Joe Coscia	South/Soccer – Assistant – Boys	8
John Ferguson	South/Soccer – Assistant – Boys	6
(Mary) Betsy Bullock	South/Soccer – Head – Girls	19
Robert Miller	South/Soccer – Assistant – Girls	10
Danielle Fiorelli	South/Soccer – Assistant – Girls	8
Patricia Toner	South/Field Hockey – Head	15
Meghan Hutchinson	South/Field Hockey – Assistant	11
Amy Babb	South/Field Hockey – Assistant	2
Max Pullar	South/Field Hockey – Assistant (Freshman)	9
Denise Houriet	South/Tennis – Head	12
Donna Wright	South/Tennis – Assistant	7
Mike Cox	South/Cross Country – Head – Boys	14
Jason Gable	South/Cross Country – Assistant – Boys	6
Justin Crump	South/Cross Country – Assistant – Boys	2
Jay Marsden	South/Cross Country – Assistant – Boys	2
Mike Cox	South/Cross Country – Head – Girls	10
Jay Marsden	South/Cross Country – Assistant – Girls	5
Lauren McNelis	South/Cross Country – Assistant – Girls	5
(Thomas) Kurt Godfrey	South/Volleyball – Head – Girls	15
Suzanne Carrieri	South/Volleyball – Assistant – Girls	9
Michelle Carrieri	South/Volleyball – Assistant – Girls	6
Tom Hill	South/Golf – Head	12
Merriah Kahrs	South/Cheerleading Head (17 units split Fall/Winter)	7.5
Brittany Bray	South/Cheerleading ASst (5 units split Fall/Winter)	3.5
Chas Cathers	West/Football – Head	34
Jeff Thompson	West/Football – Assistant	14
Joe King	West/Football – Assistant	11
Matt Pirolli	West/Football – Assistant	11
William Navarre	West/Football – Assistant	9
Michael Kantor	West/Football – Assistant	10
Ryan Lynady	West/Football – Assistant	11
James Messina	West/Football – Assistant	10
Steve Kim	West/Football – Assistant (Freshman)	10
Thomas Kovalic	West/Football – Assistant (Freshman)	10
Brian Haupt	West/Football – Assistant (Freshman)	4
Stefan Szygiel	West/Soccer – Head – Boys	19
Mike Pregler	West/Soccer – Assistant – Boys	10
Andy Miller	West/Soccer – Assistant – Boys	4
Chris Fehrle	West/Soccer – Head – Girls	19
Angela DeSumma	West/Soccer – Assistant – Girls	11
Mike Moyer	West/Soccer – Assistant – Girls	3
Courtney Lepping (Hughes)	West/Field Hockey – Head	19
Debi Mason	West/Field Hockey – Assistant	11
Hailey Donohoe	West/Field Hockey – Assistant (Freshman)	8
Marcy Wouch	West/Tennis – Head	12

Linda Brach	West/Tennis – Assistant	11
Greg Wetzel	West/Cross Country – Head – Boys	16
John Mahoney	West/Cross Country – Assistant – Boys	6
Catherine Bell	West/Cross Country – Head – Girls	18
Kevin Munnely	West/Cross Country – Assistant – Girls	4
Todd Miller	West/Volleyball – Head – Girls	19
Taylor Beck	West/Volleyball – Assistant – Girls	11
Robert Schilling	West/Golf – Head	17
Travis Jovais	West/Golf – Assistant	3
Kelly Cramer	West/Cheerleading Head (17 units split Fall/Winter)	8.5
Lynn Russell	West/Cheerleading Asst (5 units split Fall/Winter)	7

EDRs 2016-2017 Department Coordinators

Michelle Ambrosini	Holicong/English	8
Rick Knoedler	Holicong/Social Studies	8
Beth Madden	Holicong/Science	8
Brian Novick	Holicong/Mathematics	8
Gina Mancini	Lenape/English	8
Matthew Fash	Lenape/Social Studies	8
Matthew Coverdale	Lenape/Science	8
Elizabeth DiFranceisco	Lenape/Mathematics	8
Drew Sterner	Tamanend/English	8
Brian Blair	Tamanend/Social Studies	8
Erika Gamble	Tamanend/Science	8
Kevin Murray	Tamanend/Mathematics	8
Amy Fry-Daly	Tohickon/English	8
Travis Forney	Tohickon/Social Studies	8
Jarred Levenson	Tohickon/Science	8
Laurel Kennedy	Tohickon/Mathematics	4
Andrea Bellavance	Tohickon/Mathematics	4
Kimberly Keller	Unami/English	8
Jeff Clifford	Unami/Social Studies	8
Christy Gillespie	Unami/Science	8
Jeff Pagano	Unami/Mathematics	8
Melody Mullis	East/English	12
Christopher Johnson	East/Social Studies	12
Erin Scott	East/Science	12
William Smith	East/Mathematics	12
George Moustakas	East/Guidance	6
Ondrea Reisinger	South/English	12
Tom Hetrick	South/Social Studies	6
Rachael Nulty	South/Social Studies	6

Helena Buzin	South/Science	12
Christopher McGlone	South/Mathematics	12
Virginia Barrett	South/Guidance	6

Catherine Rosseli	West/English	12
Nicholas Allgyer	West/Social Studies	12
Mark Hayden	West/Science	12
Leanne Schrier	West/Mathematics	12
Lisa Corr	West/Guidance	6

EDRs 2016-2017 Student Activities

Joel Chodoroff	East/Band Front – Assistant	12
Joshua Hoskins	East/Band Front – Assistant	8
Jacqueline Neetzow	East/Band Front – Assistant	7
Sasha Eisenberg	East/Dramatics – Director	16
Michael Grieco	East/Dramatics – Assistant	6

Matt Urquhart	South/Band Front – Assistant	8
Sean Pastorak	South/Band Front – Assistant	8
Kaysey Davis	South/Band Front – Assistant	9
Matt Prockup	South/Band Front – Assistant	5
Kenneth Bui	South/Dramatics – Director	9
John Crea	South/Dramatics – Assistant	3
Michael London	South/Dramatics – Assistant	1
Madison VanHouten	South/Dramatics – Assistant	3

Sean Cohen	West/Band Front – Assistant	11
Jeffrey Moyer	West/Band Front – Assistant	6
Mary Pellegrino	West/Band Front – Assistant	9
Dominic Macanas	West/Band Front – Assistant	4
Jessica Bostock	West/Dramatics – Director	12
Leanne Schrier	West/Dramatics – Assistant	4

Before the vote Mrs. Darcy recognized the following retiree for his years of service to the district. Mrs. Darcy wished him all the best in retirement.

Robert S. Amenta – I.T. Building Computer Specialist

Years in Central Bucks: 12

Original hire date: August 2, 2004

Retirement date: December 31, 2016

Subjects taught or positions held: I.T. Building Computer Specialist

Buildings worked: Educational Services Center, Doyle Elementary School, Lenape

Middle School, CB West, Tohickon Middle School, CB East

Motion Approved 8-0.

STUDENT ITEMS

Motion by Sharon Collopy, supported by Karen Smith, to approve the following student items:

1. Approval of tuition student, DS, to attend the CBSD – Connections Program from November 1, 2016 to June 16, 2017.
2. Approval of CB West Varsity Singers to travel to New York. Dates are October 22, 2016.
3. Approval of CB East Global Relations Students to travel to New York. Dates are November 16, 2016.
4. Approval of CB East Varsity Cheerleader Team to travel to Orlando, FL. Dates are February 10-14, 2017.
5. Approval of Tamanend Middle School 9th Grade Class to travel to Washington, D.C. Dates are April 20, 2017.

Motion Approved 8-0.

STAFF CONFERENCES

Motion by Paul Faulkner, supported by Karen Smith, to approve the following staff to attend the listed conferences/workshops:

Name	Area	Dates	Conference name	Location	General		Totals
					Fund	Grants	
Allger, Nicholas	Professional	12/2/16	NCSS Annual Conference	Washington, D.C.		540	
Boulander, Jennifer	Professional	11/8/16	Pennsylvania Academy of Fine Arts (PAFA)	Philadelphia		25	
Brady, Don	Professional	11/8/16	Health and Physical Education Conference	Neshaminy		53	
Cochran, Christine	Professional	11/8/16	Health and Physical Education Conference	Neshaminy		53	
Cox, Brian	Professional	11/8/16	PMEA District 1 Professional Staff Development Conf	Montgomery Cty		48	
Cox, Denise	Support Staff	10/26 to 10/28/16	PASBO Transportation Conference	Grantville, PA	885		
Czyz, James	Administrator	10/27 & 10/28/16	PASBO Transportation Conference	Grantville, PA	504		
Daly, Cheryl	Professional	11/8/16	Pennsylvania Academy of Fine Arts (PAFA)	Philadelphia		25	
Delson, Neil	Professional	11/8/16	PMEA District 1 Professional Staff Development Conf	Montgomery Cty		48	
DeMarco, Bernadine	Support Staff	10/27/16	PASBO Transportation Conference	Grantville, PA	210		
DiVasto, Jennifer	Professional	11/8/16	PMEA District 1 Professional Staff Development Conf	Montgomery Cty		48	
Egan, Kathy	Professional	10/14 & 10/15/16	PCTELA:Congruent Worlds, Convergent Practice	State College		340	
Ehlo, Val	Professional	11/8/16	Health and Physical Education Conference	Neshaminy		53	
Ferraro, Stephanie	Professional	11/8/16	Pennsylvania Academy of Fine Arts (PAFA)	Philadelphia		25	
Fidler, Jessica	Professional	11/8/16	Pennsylvania Academy of Fine Arts (PAFA)	Philadelphia		25	
Free, Deborah	Professional	11/8/16	BCIU 22 Librarians Common Inservice Day	Warminster		25	
Gruver, Michael	Professional	11/8/16	PMEA District 1 Professional Staff Development Conf	Montgomery Cty		48	
Harding, Jeff	Professional	11/8/16	Health and Physical Education Conference	Neshaminy		53	
Helsel, Brad	Professional	11/8/16	Health and Physical Education Conference	Neshaminy		53	
Hensil, Scott	Professional	11/8/16	PMEA District 1 Professional Staff Development Conf	Montgomery Cty		48	
Hendershot, Angela	Professional	11/8/16	Health and Physical Education Conference	Neshaminy		53	
Beth Janney-Horan	Professional	11/8/16	Pennsylvania Academy of Fine Arts (PAFA)	Philadelphia		25	
Hunter, Sally	Professional	11/8/16	Pennsylvania Academy of Fine Arts (PAFA)	Philadelphia		25	
Huuki, Ann	Professional	11/8/16	Pennsylvania Academy of Fine Arts (PAFA)	Philadelphia		25	
Kelly, Patrick	Professional	12/2 to 12/4/16	National Council for the Social Studies	Washington, D.C.		546	
Kehan, Christine	Professional	10/14 & 10/15/16	PCTELA:Congruent Worlds, Convergent Practice	State College		340	
Kesilman, Stu	Professional	11/8/16	Pennsylvania Academy of Fine Arts (PAFA)	Philadelphia		25	
Kuchler, Allison	Administrator	11/10/16	PA Case Conference	Harrisburg		199	
Kuchler, Allison	Administrator	11/9/16	PATTAN Assistive Technology Expo	Harrisburg		110	
Levin, Allison	Professional	11/8/16	Pennsylvania Academy of Fine Arts (PAFA)	Philadelphia		25	
Morehouse, Jason	Professional	11/8/16	PMEA District 1 Professional Staff Development Conf	Montgomery Cty		48	
Moriarty, Helene	Professional	11/8/16	Pennsylvania Academy of Fine Arts (PAFA)	Philadelphia		25	
Mussari, David	Professional	11/8/16	Pennsylvania Academy of Fine Arts (PAFA)	Philadelphia		25	
Philips, Craig	Professional	11/8/16	Health and Physical Education Conference	Neshaminy		53	
Pullar, Max	Professional	11/8/16	Health and Physical Education Conference	Neshaminy		53	
Sarko, Julia	Professional	10/19 & 10/20/16	Assoc of School Psychologists of PA 2016 Fall Conference	State College	200		
Sibel, Zachary	Professional	10/20/16	Dodge Poetry Festival	Newark, NJ		26	
Shuck, Jessica	Professional	11/8/16	Health and Physical Education Conference	Neshaminy		53	
Stellino, Joe	Professional	11/8/16	PMEA District 1 Professional Staff Development Conf	Montgomery Cty		48	
Thomas, Deb	Professional	11/8/16	Pennsylvania Academy of Fine Arts (PAFA)	Philadelphia		25	
Trimble, Marianne	Support Staff	10/27/16	PASBO Transportation Conference	Grantville, PA	310		
Villante, Chris	Professional	11/8/16	PMEA District 1 Professional Staff Development Conf	Montgomery Cty		48	
Warren, Tina	Professional	11/8/16	Pennsylvania Academy of Fine Arts (PAFA)	Philadelphia		25	
Wasserman, Jennifer	Professional	11/8/16	BCIU 22 Librarians Common Inservice Day	Warminster		25	
Totals this meeting					2,109	3,337	5,446
Year to date from last meeting					1,664	8,441	10,105
Totals year to date					3,773	11,778	15,551
				General fund budget	40,600		

Motion Approved 8-0.

ADJOURNMENT

There being no further business before the Board, motion by Sharon Collopy, supported by Dennis Weldon, to adjourn at 8:18 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sharon L. Reiner".

Sharon L. Reiner
Board Secretary
Recording Secretary

CENTRAL BUCKS SCHOOL DISTRICT
Citizens Advisory Committee - Minutes
Athletic Fields
September 27, 2016

Committee Members

Glenn Schloeffel, Board Member
 Sharon Collopy, Board Member
 Bill Slawter
 Jon Biedermann

Scott Kennedy, Director of Operations
 Mr. John Kopicki
 Loretta Jenkins, DAA
 Nick Lykon, Plumstead Township

Others in Attendance

Beth Darcy John Gamble Danielle Turner

The meeting was called to order at 6:00 pm by Glenn Schloeffel.

PUBLIC COMMENT

Nancy Santacecilia shared a list of improvements she would like to see at CB West. Following the meeting, she would email the list to Scott Kennedy.

REVIEW OF MEETING NOTES

The September 27, 2016 Citizen's Advisory Committee Meeting minutes were reviewed. The committee agreed with the minutes.

INFORMATION/DISCUSSION

Scott Kennedy and Bill Slawter provided an update on the athletic field consultant. Following the award of the contract to Sports Field Solutions, Scott Bills requested information from CBSD which was provided. Scott Bills reviewed the material and scheduled a meeting with Scott Kennedy and Bill Slawter to discuss the information and to plan his site visits. As per Scott Bill's request, we are taking soil samples on all of the fields. For the next 4-5 weeks, Scott Bills will be visiting all of our sites to complete his survey. He expects the report to be ready in mid-November.

The committee discussed possible areas of field responsibilities between CBSD and the outside groups. Items included grass cutting, infield work, lining fields, benches, dugouts, etc. Fertilization and weed control will be managed by CBSD. Scott Kennedy shared a draft list of shared responsibilities. This list will be updated after reviewing the final report from our athletic fields consultant.

The committee discussed the possibility of adding a shed at each school for grounds equipment which could be used by volunteer groups.

The committee discussed alternate funding sources for athletic field improvements. The committee decided to table this discussion for a future meeting.

The committee discussed possible options for the next meeting date. It was decided to schedule (2) tentative dates. A final date will be selected after we receive the consultant's report.

ADJOURNMENT

The meeting was adjourned at 6:45 p.m. Minutes prepared by Scott Kennedy, Director of Operations and Administrative Liaison

FUTURE MEETING SCHEDULE

Tuesday October 25, 2016

Tuesday November 15, 2016

CENTRAL BUCKS SCHOOL DISTRICT
Curriculum Committee Minutes--REVISED
September 14, 2016

MEMBERS PRESENT

Sharon Collopy, Chair
Karen Smith
Dennis Weldon
Jerel Wohl

OTHER BOARD MEMBERS AND ADMINISTRATORS PRESENT

Paul Faulkner	Mr. John Kopicki	Ms. Angela Hendershot
Beth Darcy	Dr. Bolton	Mr. Matt Croyle
	Dr. Davidheiser	Dr. Alyssa Walloff

MEMBERS NOT PRESENT

None

PREVIOUS MEETING MINUTES

The meeting minutes from the August 17, 2016 meeting were reviewed and approved without changes.

PUBLIC COMMENT

There was no public comment at the meeting.

INFORMATION/DISCUSSION ITEMS

1. **Overview of Elementary Personal Safety Curriculum**—Mr. Croyle, Elementary Principal and Health & PE Liaison and Ms. Hendershot, K-12 Health and PE Coordinator, presented an update to the Elementary Personal Safety Curriculum. The previous delivery system of the personal safety curriculum is outdated and during the 2015-2016 school year a team of teachers were asked to pilot the KidSmartz program and resources to be used in conjunction with the current curriculum. KidSmartz offers free resources that are more applicable to today's 21st century population. Goals and objectives will remain the same. This revision is an update to the material and resources and will allow the curriculum to be taught at any time during the school year. The personal safety curriculum along with the KidSmartz resources will be used during the 2016-2017 school year and will be review by the teachers at the end of the school year.

Ms. Collopy commented that she likes that parents have access to videos. Ms. Collopy would like this presentation given to all the board members. Mr. Wohl asked if there was any way to measure assessment and Mr. Croyle explained that the best way to measure is the feedback given by the teachers. Mr. Wohl asked if parents have the option to opt-out of having their child participate in the curriculum. Mr. Croyle explained that this would be a conversation that a parent would have with the building principal. Mr. Croyle explained that very few parents opt out of the personal safety curriculum.

2. **Elementary Spelling Pilot for Grades 3, 4, 5**—Dr. Walloff, K-12 English and Language Arts Supervisor, presented information on the Lead 21 pilot program for the elementary spelling curriculum. Teachers wanted a program that would connect better with the reading program that is currently being taught. Several programs were evaluated and the Lead 21 program was selected. Twenty-six teachers in 11 different buildings will pilot the program in grades 3rd through 5th. Teachers created materials, resources and books to be used in the pilot.

The current spelling curriculum will remain the same for grades K-2. The 6th grade program will remain with current curriculum. Ms. Collopy asked if the Lead 21 program will continue for grades

3, 4 and 5 for next year. Dr. Walloff confirmed that it will with approval. Mr. Weldon asked if the 6th grade program would be changing. Dr. Walloff explained that 6th grade will continue to use their current curriculum.

Recommendation will be presented in the Spring of 2017 for approval for the 2017-2018 school year.

- 3. Update on Transcript Request Process**—Dr. Davidheiser, Assistant Superintendent for Secondary Education, presented information on Naviance and the process of requesting transcripts. Naviance is a web-based service platform that is currently used in our three high schools. Students in 10th grade begin using Naviance to start their career plan by completing interest surveys. 11th and 12th graders will use Naviance to continue the career plan process by narrowing in on college or employment options.

eDocs is an on-line, exclusive to Naviance, secure document service. eDocs through Naviance allow students to complete the Common College Application. eDocs also allows guidance counselors and teachers to submit electronic letters of recommendations. eDocs also provides building level reports on where our students are applying, where they have been accepted, along with other data.

The current process for a student to request a transcript is to complete a form and submit payment to the guidance office. Currently there is turn-around time of up to 15 school days for transcript requests to be processed—this also includes processing the guidance and/or teacher letters of recommendation. Naviance has the option for students to request transcripts electronically. Dr. Davidheiser explained that the form is used to provide more one-on-one time with a guidance counselor. Dr. Davidheiser will meet with guidance coordinators to discuss the current process and evaluate moving forward with the electronic request option. Dr. Davidheiser is also proposing discontinuing the \$1 fee.

Ms. Collopy asked if there would be any additional cost to use the electronic transcript request feature in Naviance. Dr. Davidheiser explained that the cost is already included in our current contract with Naviance. Ms. Collopy would like to see the transcript request turn-around time shortened and the process changed. Mr. Wohl expressed that the Naviance process has been a helpful and fabulous tool for our students. Mr. Faulkner would like to see how many students request more than five (5) transcripts and should there be a fee after the 5 requests.

- 4. Update on Elementary Report Card**—Dr. Bolton gave a brief overview of the progress on the elementary report cards. Dr. Bolton commented that the meetings have been positive and that the committee has been working on developing a new layout. The goal is by early 2017 to bring back a new document for board approval and to have the new document ready for the 2017-2018 school year.

NEXT MEETING – Wednesday, October 5, 2016 – 7:00 p.m. - Board Room at 16 Welden Drive

CENTRAL BUCKS SCHOOL DISTRICT
Finance Committee Minutes
September 21, 2016

Committee Members Present

Paul Faulkner, Acting Chairperson
Beth Darcy, Member
Glenn Schloeffel, Member

Dave Matyas, Business Administrator
Susan Vincent, Director of Finance

Other Board Members and Administrators Present

John Gamble

Mr. Kopicki, Superintendent
Dr. Bolton, Assistant Elementary Superintendent
Dr. Davidheiser, Assistant Secondary Superintendent
Juliet Meehan, Purchasing Manager

Committee Members Absent

Jerel Wohl

The Finance Committee meeting was called to order at 7:40 p.m. by Paul Faulkner, Acting Chairperson

PUBLIC COMMENT

Mr. Simkins spoke to the committee about his interest to purchase 35 acres of district property at the intersection of Silo Hill Road and Stump Road in Plumstead Township.

Review of Minutes

The June 14, 2016 Finance Committee meeting minutes were accepted as presented.

INFORMATION/ DISCUSSION/ACTION ITEMS

Review of Finance Information Items – A review took place of the projected positive variances between the 2015-16 budget and actual spending noting that at this time the financials show a positive variance of 5.6M, 1.8% of the 2015-16 expenditure budget. A review of the local revenue accounts indicated a potential positive budget variance of \$4.3M, or 1.4% of the 2015-16 revenue budget. It was noted that while a \$9.9M total variance seems like a lot, however, given the size of the district budget and the actual percentage this variance is of the budget, 1.6%, it does support the conservative budget efforts in place.

Administration reviewed the status of the FY2015-16 June 30th year end expenditure budget as a reference point for determining proposed budget transfers needed to complete the year-end audit process.

For the 2016-17 fiscal year, some expense accounts were identified as being under review for potential budget transfers in October. Other expense accounts will be monitored for possible budget transfers later in the year. The October transfers are recommended at this early stage in the fiscal year to correct known mismatches between budgeted expenses and projected expenses during the year. By making these budget transfers in October, administration can then build the 2017-18 budget and future year forecasts using better information that is based on the best information available during FY 2016-17. The committee recommended these items be placed on the October agenda for consideration.

Offer to Purchase the District's 35 Acre Silo Hill Property – Mr. Simkins requested an opportunity to speak before the committee in an effort to purchase or lease the land for farming purposes. The Silo Hill property is located at the intersection of Silo Hill Road and Stump Road in Plumstead Township.

The district purchased the property as a potential site for a school in 1995 from the Archdiocese of Philadelphia for \$11,629 per acre. Several years after the purchase, Plumstead Township rezoned the area as preserved for agriculture. Our solicitor feels the preserved designation could be reversed through court action. The present value of the property purchased in 1995 with a 60% Consumer Price Index inflation factor is \$18,600. The committee directed administration to hire two separate appraisers to value the property and asked Mr. Simkins to hire an appraiser as well, which will provide necessary information for further discussion.

Review of Debt Defeasance Program – John Frye of Public Financial Management (PFM), the district's financial advisor, presented an overview of past construction debt prepayments the district made in 2013 and 2015 as well as the proposed \$30M construction debt prepayment. The \$30M debt prepayment would yield \$5,164,091 in interest savings plus the district would receive the present value of future PDE construction subsidies of \$485,338.

Beverage Vending Contract – The district's five-year beverage vending contract expired on June 30, 2016. Coca-Cola has had the contract for the past five years. They provide the district with vending machines in faculty areas, the stadiums, and in gym areas. These machines sell sports drinks and water. Coca-Cola also supplies drinks that are sold on the lunch serving lines [water, juices, ice tea, lemonades, etc.], and they supply products for resale at stadium concession stands.

The district prepared a Request for Proposal (RFP) for beverage vending, which took into consideration the new federal Uniform Grant Guidelines, UGG. The district is trying to learn and apply some of the new federal requirements for developing RFP's during this process to help ensure a more complete and federal compliant specification.

The district sent vending proposals to four companies and received back two responses – Pepsi and Coke. After evaluating the responses compared to our specifications, the district is recommending a new five-year contract with Coke. Initially Pepsi looked like the winner based on a commission of 35% of sales compared to 25% for Coke. However, further evaluation showed the Pepsi proposal did not meet several specifications and also provided ambiguous information in their response, such as:

- Non-competitive products clause- includes any event or booster club sales.
 - The non-competitive products clause precludes the district from selling products from other suppliers such as Wawa. The specifications clearly indicated the district wants to continue to sell Wawa drinks as students like them, they are cheaper for students to purchase, and the district has a 60% commission rate on the products.
- Pepsi commissions would not be paid if minimums were not met (no detail as to minimums)
- Pepsi commissions would be subject to governmental fees (no detail as to what they are)
- Pepsi conflicting pricing increase information (both 3% and 3.5% are listed in proposal response)
- References listed were smaller than Central Bucks and only listed Athletic Director managed accounts not complete food service accounts.

Director of Nutrition and Wellness – Over the last several months, administration met twice with the state auditor for school district food service programs in an effort to gather more information about what will be expected during the next round of state and federal audits. Several of the changes are associated with the new federal Uniform Grant Guidelines (UGG) that school districts must implement. State auditors are recommending the district hire a person to oversee the food service program even though it is a contracted service. A draft job description for the new position and a list of duties with frequencies for how often they must be completed was reviewed with the committee. The committee indicated they would rather see this position as a part time position rather than full time. The committee directed administration to gather more information and to see if other school districts might be interested in paying for a shared position.

Student Photography – With a switch over in contractors for student pictures, there were some discrepancies between pricing that was to be carried over from the prior company. Some picture packages were priced higher and some lower than the prior contractor, so on balance the pricing is equivalent. For the 2017-18 school year it was agreed to adjust pricing by individual package to the pricing that should have been carried over from the prior contractor and to provide more information to parents on the process for ordering photo packages online using a credit card for purchases.

ADJOURNMENT

The meeting adjourned at 9:45p.m.

Notes submitted by Dave Matyas, Business Administrator and Administrative Liaison to the Finance Committee.

CENTRAL BUCKS SCHOOL DISTRICT
Human Resources Committee Minutes
September 14, 2016

MEMBERS PRESENT

Paul Faulkner, Chairperson
Sharon Collopy, Member
Karen Smith, Member

OTHER BOARD MEMBERS AND ADMINISTRATORS PRESENT

Beth Darcy	Mr. John Kopicki
Glenn Schloeffel	Dr. David Bolton
Dennis Weldon	Dr. Scott Davidheiser
Jerel Wohl	Ms. Andrea DiDio-Hauber

COMMITTEE MEMBERS ABSENT

Meg Evans, Member

PUBLIC COMMENT

There was no public comment.

PREVIOUS MEETING MINUTES

There were no changes to the meeting minutes of April 12, 2016.

INFORMATION/DISCUSSION/ACTION ITEMS:

• **Accutrace – Act 168 Vendor**

Ms. Hauber provided background information describing Accutrace, Inc. Accutrace, Inc. is a background screening company which provides background information on potential new employees. The company has developed an Act 168 Managed Platform for its Pennsylvania clients to allow finalist candidates and potential new hires to complete the state required Act 168 of 2014 Sexual Misconduct and Child Abuse Disclosure Release Form through Accutrace's Act 168 Managed Platform. The applicant/potential new hire completes the employee portion of the form online and the company then takes responsibility for sending the form to the current employer and all previous employers where the applicant/potential new hire may have had contact with children. The company tracks the forms and automatically sends reminders to current and former employers to complete and return the forms. The company provides an online data base providing an employer with the status of the Act 168 disclosure release form, alerting employers when an applicant is cleared and ready for hire. All forms are kept online and can be printed and added to the new employee's personnel file to demonstrate compliance with the Act 168 law. The cost of the service is \$5.00 per applicant/potential new employee, regardless of how many employers the company must contact. Central Bucks School District has approximately 600 new hires per year, with total expenditures for this service to be estimated to be approximately \$3,000.00 annually which is offset by the monies received by the district from 3M Cogent for public fingerprinting services. Therefore, the total estimated cost to the district would be \$1,200.00.

• **Employee Code of Conduct**

Ms. Hauber presented the committee with a sample employee code of conduct. Ms. DiDio Hauber explained that while this document was fifteen pages long the district administration will have to take a very close look at this sample to ensure when drafting the administrative regulation that it is inclusive of all circumstances that could potentially arise. Mr. Schloeffel indicated that it may be beneficial for employees to see the levels of discipline associated with the violations listed in the administrative regulation. Mr. Weldon asked if there is an area in the administrative regulation that would cover fraternization. Additionally, he suggested there be some language addressing subordinates that enter into relationships with each other being required to self-disclose and cannot be in close working proximity of each other. Mr. Faulkner stated he believes that it is important to clearly outline these matters for employees.

- **Review of Policy 806 Child Abuse**

Ms. Hauber explained to the committee that this policy was before the Board for first read. Upon approval of first read Mr. Garton, School District Solicitor provided additional feedback. Therefore, the policy was required to move back to committee for review. Upon completion of the revisions the committee agreed to move it back to the full School Board for first read again. There will be one additional adjustment on page seven of the policy. It reads "The district shall provide each volunteer with training on child abuse recognition and reporting." It should read, "The district will make available training on child abuse recognition and reporting for all volunteers."

INFORMATION ITEMS:

Principles of Responsible Conduct - Ms. Hauber provided an update on the Pennsylvania Department of Education Educator Ethics and Conduct toolkit. This toolkit has been developed to assist school districts in training and educating their administration, faculty and staff on this very important topic.

The units presented in this Educator Ethics and Conduct Toolkit (Toolkit) can be used individually or as a group. Through case studies and suggested readings, these materials are intended to complement classroom instruction for preservice teachers.

Please note that the terms "teacher" and "educator" are often used interchangeably throughout the Toolkit. The principles espoused in the Toolkit and the duties delineated in Pennsylvania's Code of Professional Practice and Conduct (Code of Conduct) and the Professional Educator Discipline Act are equally applicable to all educators (i.e., classroom teachers, educational specialists, administrators, etc.).

Each unit offers materials that can be incorporated in many different teacher education courses. When the materials are integrated without modification in a course with one hour blocks of class time, each unit would take roughly three days to teach following this sample outline:

Day 1:

- Unit Introduction and discussion questions
- Lesson and discussion on focus topic

Day 2:

- Introduction of PA Code of Conduct and disciplinary procedures
- Case studies and discussions

Day 3:

- Video case study
- Action plan

This Toolkit is a collaborative effort with Dr. Oliver Dreon, Assistant Professor and Coordinator of the Digital Learning Studio at Millersville University of Pennsylvania; Sandi Sheppard, Director of GEAR UP and Special Projects in Academic and Student Affairs at the Pennsylvania State System of Higher Education; and Carolyn Angelo, Executive Director/Legal Counsel for the Professional Standards and Practices Commission.

Unit 1: The Ethical Teacher

Unit 3: Relationships with Students

Unit 5: Teaching in a Diverse Society

Unit 7: The Ethical Colleague

Unit 2: Private & Professional Lives

Unit 4: The Connected Teacher

Unit 6: Improper Personal or Financial Gain

Unit 8: Fostering an Ethical School Climate

Building Substitutes and District Floating Substitutes:

Ms. Hauber provided an update on the hiring of building substitutes and district floating substitutes. All building based substitutes have been hired. The district is completing interviews for the floating substitutes. However, we are certain that this position will be a revolving position due to these individuals being pulled to fill in for long term substitute vacancies that arise. This will be an ongoing process to interview and place new building and floating substitutes as current building and district substitutes may be selected to move into long term substitute roles.

Day-to-Day Substitutes:

Ms. Hauber provided an update on the status of day-to-day substitutes. The district administration has completed two three hour sessions of "speed" interviews to meet with day-to-day substitute candidates to determine if they are eligible to move on to the training portion of the preparation. We have moved approximately 30-40 individuals through the interview process that are now eligible to complete training. On September 13, 2016 on the Board agenda for personnel items 188 substitutes were re-appointed for the 2016-2017 school year. We will continue to monitor this area of need and continue to brainstorm ideas to assist in the total elimination of failed-to-fill scenarios. Additionally, we will be holding interview sessions every few weeks to continue adding to the pool of day-to-day substitutes.

Training Cycles for all employees:

Ms. Hauber provided the committee members with a "tentative" list of all trainings through Safe Schools that all employees of the school district will be required to complete from 2016-2017 school year through the 2020-2021 school year.

ANNOUNCEMENTS

The next scheduled meeting will be on October 5, 2016.

ADJOURNMENT

Minutes submitted by Andrea L. DiDio-Hauber, Director of Human Resources and Administrative Liaison to the Human Resources Committee.

CENTRAL BUCKS SCHOOL DISTRICT
Operations Committee Minutes
September 21, 2016

Committee Members Present

Glenn Schloeffel, Chairperson
John Gamble, Member
Scott Kennedy, Director of Operations

Other Board Members and Administrators Present

Sharon Collopy	John Kopicki
Paul Faulkner	Beth Darcy
Dave Matyas	Ken Rodemer
David Bolton	Scott Davidheiser

The meeting was called to order at 6:00 PM by Glenn Schloeffel.

PUBLIC COMMENT

Keith Mandia thanked the committee for researching options to air condition our schools.

REVIEW OF MEETING NOTES

The June 14, 2016 Operations Committee Meeting Notes were reviewed.

INFORMATION/DISCUSSION/ACTION ITEMS

Ken Rodemer and Scott Kennedy distributed and reviewed the Operations Report. Mr. Kopicki commented on the conditions of the CB West baseball field. Discussion about the general condition of athletic fields.

Scott Kennedy informed the committee that Warrington Township has submitted an application to PADOT to install flashing lights along Folly Road in front of CB South. Last year, we agreed to pay for the lights if Warrington Township completed the design and permit application.

Warrington Township approached Jeff Garton about obtaining an easement for a sanitary sewer line behind Barclay ES. The line serves Barclay and a portion of the neighborhood. The Township wants to repair, replace or reline portions of the existing sanitary sewer line. The committee agreed to move forward with presenting the recommendation to the full Board.

Scott Kennedy described how the District has been using a private drive behind Gayman ES for years to access the rear of the school for back to school night, maintenance, etc. The private drive is deteriorating and we could like to continue using the drive. The committee is interested in maintaining the drive in exchange for a permanent easement.

Scott Kennedy informed the committee that the American Legion has been working with Jeff Garton to finalize language for the sublease agreement for the baseball field at CB West. Scott Kennedy is meeting with the legion on Friday 9/23 to finalize the document prior to presenting to the School Board.

Scott Kennedy and Ken Rodemer distributed the 2017 capital project list. The first spreadsheet listed all proposed projects including carryover projects from prior years and a few recently added projects. The second spreadsheet detailed (3) projects that are currently in design and will go out to bid soon. The spreadsheet also listed (6) projects that need the design to begin soon in order to begin the work next year.

The committee agreed to move forward with the design of these projects. The committee asked to see a prioritized list of projects. Mr. Kopicki suggested that we issue an RFP to Architectural firms to conduct a compete facility assessment to include a long range facility plan.

Scott Kennedy updated the committee on a recent meeting with DEP. He also said that he received proposals from engineering firms to complete a cost analysis to install carbon filtration systems in the (5) well schools.

Scott Kennedy reviewed the air conditioning report. Discussion on the costs and number of days used per year. The committee asked to see an option "B" for air conditioning the schools.

ADJOURNMENT

The meeting was adjourned at 7:25 p.m. Notes prepared by Scott Kennedy, Director of Operations and Administrative Liaison



BUCKS COUNTY INTERMEDIATE UNIT # 22

CALL TO ORDER

The Bucks County Intermediate Unit Board of School Directors conducted its regularly scheduled meeting on Tuesday, July 19, 2016 at 7:11 PM at the Administration Building, 705 N. Shady Retreat Road, Doylestown, PA, and notice of the meeting was duly given to the newspapers and to the public as required by law.

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance led by Ms. Tamara Lemuell's Multiple Disabilities Support class located in the Pennridge High School (Pennridge School District).

ROLL CALL ATTENDANCE

Members

Mr. Michael Hartline, President (Centennial)
Mrs. Ada Miller, Vice President (Pennridge)
Mr. John D'Angelo (Bristol Borough)
Ms. Kyle McKessy (Council Rock)
Mrs. Wanda Kartal (Morrisville)
Mrs. Sandra Weisbrot (New Hope/Solebury)
Mrs. Alison Smith (Pennsbury)
Mr. Ronald Jackson (Quakertown)

ABSENT: Members

Mrs. Pamela Strange (Bensalem)
Mrs. Helen Cini (Bristol Township)
Mr. John Gamble (Central Bucks)
Ms. Irene Boyle (Neshaminy)
Mrs. Carol Clemens (Palisades)

OFFICERS:

Executive Director
Deputy Executive Director
Secretary
Treasurer

Dr. Mark Hoffman
Dr. Michael Masko
Mrs. Elizabeth Bittenmaster
Mrs. Paula Harland

PRESENTATION - The Presentation was on the Extended School Year (ESY) Services

SPECIAL EDUCATION MINI REPORT – The mini report was provided on the Extended School Year (ESY) Services.

PROGRAMS & SERVICES MINI REPORT – The mini report was provided on The Mindfulness Initiative.

AWESOME NEWS REPORT – Dr. Mark Hoffman shared various awesome news.

PUBLIC PARTICIPATION – None

Upon a motion by Mrs. Sandra Weisbrot, seconded by Mrs. Wanda Kartal and passed unanimously by voice vote of eight (8) Board Members, the Board approved Items #1-31:

APPROVAL OF MINUTES

Approved the Minutes from the June 21, 2016 Board Meeting. (Refer to Minutes in July 19, 2016 Board Agenda)

APPROVAL OF TREASURER'S REPORT

Approved the Treasurer's Report for the period of July 1, 2015 through June 30, 2016. (Refer to Report in July 19, 2016 Board Agenda)

APPROVAL OF BILLS FOR PAYMENT

Approved the Bills for Payment for the month of June 2016. (Refer to Report in July 19, 2016 Board Agenda)

APPROVAL OF BUDGET REVISIONS

Approved the following budget revisions: (Refer to Report in July 19, 2016 Board Agenda)

- 2015-2016 Special Education Core in the amount of \$2,704,639
- 2015-2016 IDEA Section 611 (Part B) in the amount of \$16,594,175

APPROVAL OF FUND TRANSFERS

Approved the General Fund and Special Revenue Fund Transfers for the period June 2016 in the amount of \$241,181. (Refer to Report in July 19, 2016 Board Agenda)

AUTHORIZATION OF EXECUTIVE DIRECTOR

Authorized the Executive Director to pay such bills, employ such personnel, and take such actions as are necessary to provide for the orderly operation of the Intermediate Unit between Board meetings, and

during the months that the Board does not meet (including the possible months of December and August), as well as at any regular Board meeting where there is no established quorum, as long as any and all such actions conform with existing Board practice, and all such actions are subject to official ratification at the next advertised meeting of the Bucks County Intermediate Unit Board of School Directors.

APPROVAL OF CONTRACTS AND PURCHASES

Approved the following Contracts and Purchases for the month of July 2016 for the total amount of \$4,310,613.25:

CONTRACTS & AMENDMENTS	DESCRIPTION	BUDGET	AMOUNT
Evelyn Pecci Clark Educational Associates LLC	Presenter Agreement for New Teacher Induction on August 18, 2016	Local In-Service	\$500.00
Richard Gallagher	Presenter Agreement for Eight (8) Workshops during July 2016	Local In-Service	4,800.00
Robert Harvie	Presenter Agreement for New Teacher Induction on August 18, 2016	Local In-Service	85.00
Bethany Hunter	Presenter Agreement for Two (2) Workshops during August 2016	Local In-Service	1,500.00
JKM Education Consultants, LLC	Presenter Agreement for New Teacher Induction on August 18, 2016	Local In-Service	500.00
Eileen Koch	Presenter Agreement for New Teacher Induction on August 18, 2016	Local In-Service	85.00
Jerry O'Brien	Presenter Agreement for New Teacher Induction on August 18, 2016	Local In-Service	85.00
Penn Program for Mindfulness	Presenter Agreement for Eight (8) Week Mindfulness Course	Local In-Service	10,000.00
Solution Tree, Inc.	Five (5) Days of Workshops for Mathematics Content and Instruction	Title II Parts A and B	71,500.00

Wilson Language	Presenter Agreement for Wilson Foundations Level K Training on August 24, 2016	School Age Special Ed	2,200.00
Sub-Total:			<u>\$91,255.00</u>

CONTRACT RENEWALS	DESCRIPTION	BUDGET	AMOUNT
ePlus Technology Inc.	VMWare AE Virtual Server Support Renewal September 5, 2016 - September 4, 2017	Technology Services	\$15,234.00
First Student, Inc.	Transportation Services for 2016-2017	Transportation	3,000,000.00
IDEATECTS Inc.	Provide Leadership Dynamics Services to School Districts	Leadership Dynamics	30,000.00
Instructure, Inc.	Canvas Cloud Subscription - BCIU for July 1, 2016 - June 30, 2017	Programs & Services	\$1,104.00
Instructure, Inc.	Canvas Cloud Subscription and Support - Centennial School District for July 1, 2016 - June 30, 2017	Programs & Services	21,197.00
Instructure, Inc.	Canvas Cloud Subscription - Hill School for July 1, 2016 - June 30, 2017	Programs & Services	2,837.65
Instructure, Inc.	Canvas Cloud Subscription and Support - Neshaminy School District for July 1, 2016 - June 30, 2017	Programs & Services	18,918.20
Schlupp's Maintenance Company	Cleaning Services for Head Start Locations	Head Start	30,000.00
STA of Pennsylvania, Inc.	Transportation Services for 2016-2017	Transportation	1,000,000.00
Sub-Total:			<u>\$4,119,290.85</u>

PURCHASES	DESCRIPTION	BUDGET	AMOUNT
Delcrest Medical Services, Inc.	Purchase and Maintenance of Hoyer Lifts for MDS Classes	School Age Special Ed	\$14,000.00
Fred Beans Ford Inc.	Van Repairs and Service for 2016-2017	Transportation	20,000.00

Interstate Fleets, Inc.	Vehicle Lettering for Thirty (30) New Leased Vans	Transportation	5,250.00
John Beck's Auto Body	Van Repairs and Service for 2016-2017	Transportation	20,000.00
McCafferty Ford	Van Repairs and Service for 2016-2017	Transportation	35,000.00
River Valley Landscapes, Inc.	Outdoor Tables and Benches	Capital	5,817.40
Sub-Total:			<u>\$100,067.40</u>
Grand Total:			<u>\$4,310,613.25</u>

APPROVAL OF AGREEMENTS

Approved the Special Education Agreements with Bucks County School Districts for the period July 1, 2016 through June 30, 2017 for an estimated revenue amount of \$10,398,773. (Refer to Agreements in July 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Field Placement Agreement with Bryn Mawr College Graduate School of Social Work and Social Research for the period July 1, 2016 through June 30, 2017 at no cost. (Refer to Agreement in July 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement with Upper Perkiomen School District for Bilingual Psychological Evaluation Services for the period July 20, 2016 through June 30, 2017 for a revenue amount of \$5,629. (Refer to Agreement in July 19, 2016 Board Agenda)

APPROVAL OF AGREEMENTS AND ADDITIONAL SERVICES

Approved the School Age Private Provider Agreements for the period July 1, 2016 through June 30, 2017 in the estimated total amount of \$207,640; and Additional Services for the period July 1, 2015 through June 30, 2016 in the amount of \$28,000 for a combined total of \$235,640. (Refer to Agreements in July 19, 2016 Board Agenda)

APPROVAL OF AGREEMENTS AND ADDITIONAL SERVICES

Approved the Early Childhood Private Provider Agreements for the period July 1, 2016 through June 30, 2017 in the total amount of \$184,000; and Additional Services for the period July 1, 2015 through June 30, 2016 in the amount of \$120,000 for a combined total of \$304,000. (Refer to Agreements in July 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Clinical Affiliation Agreement with Thomas Jefferson University for the period July 1, 2016 through June 30, 2017 at no cost. (Refer to Agreement in July 19, 2016 Board Agenda)

APPROVAL OF AGREEMENTS

Approved the Alternative Education Services Agreements with Bristol Township, Centennial, Morrisville and Neshaminy School Districts at a rate of \$10,353 per student slot for the 2016-2017 school year, \$10,561 per student slot for the 2017-2018 school year, and \$10,772 per student slot for the 2018-2019 school year. (Refer to Agreements in July 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement with MAP Education Consultants, LLC to provide Professional Development Services for the period July 1, 2016 through June 30, 2017 for an amount not to exceed \$5,000. (Refer to Agreement in July 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement with DSD, LLC to provide Professional Development Services for the period July 1, 2016 through June 30, 2017 for an amount not to exceed \$5,000. (Refer to Agreement in July 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement with Larry Martin, LLC to provide Professional Development Services for the period July 1, 2016 through June 30, 2017 for an amount not to exceed \$8,000. (Refer to Agreement in July 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement with Stacy Potter for the National Endowment of the Arts (NEA) grant administration for the period July 1, 2016 through June 30, 2017 in the amount of \$4,400. (Refer to Agreement in July 19, 2016 Board Agenda)

APPROVAL OF AGREEMENTS

Approved the Agreements with Curriculum Writers for the Art Education Trust for the period from August 1, 2016 through August 31, 2016 for a total amount of \$4,800. (Refer to Agreements in July 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement renewal with Central Bucks Transportation, Inc. for Student Transportation Services for the period September 1, 2016 through August 31, 2017 for an estimated cost of \$1,750,000. (Refer to Agreement in July 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement renewal with Medical Transport Systems, Inc. for Student Transportation Services for the period September 1, 2016 through August 31, 2017 for an estimated cost of \$25,000. (Refer to Agreement in July 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved to renew Agreement of Lease with Centennial School District for the period September 1, 2016 through August 31, 2017 in the amount of \$61,206. (Refer to Agreement in July 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Lease Agreement with Neshaminy School District for Lower Southampton Elementary School for the period July 1, 2016 through June 30, 2023 for an amount to be negotiated, pending legal counsel and solicitor review and acceptance by both parties, authorizing the BCIU Board President to sign the final lease after approval by the Neshaminy School District Board. The BCIU Board of School Directors will approve the final lease terms at the September 20, 2016 Board meeting. If the Board fails to approve the final lease terms at the September 20, 2016 Board meeting, the lease will be considered to be null and void. (Refer to Agreement in July 19, 2016 Board Agenda)

APPROVAL OF DISPOSITION OF VEHICLES

Approved to dispose of Head Start vehicles through Municibid and approved to authorize the Director of Business Services to accept/reject the bids on behalf of the Intermediate Unit and have signatory authority on any and all paperwork related to the sale of such vehicles.

APPROVAL OF AGREEMENT

Approved the Agreement with ChildPlus Software for a private webinar for customized support, training and troubleshooting for the period July 18, 2016 through July 17, 2017 in the amount of \$900. (Refer to Agreement in July 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement with Essential Elements, LLC for Head Start Classroom Assessment Scoring System (CLASS) training and consultation for the period June 28, 2016 through September 16, 2016 in the amount of \$15,000 plus travel expenses. (Refer to Agreement in July 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement with Kristan Delle, R.D., LDN, CLC to act as the Registered Dietician Consultant to assist and support the BCIU Nutrition Specialist for the period July 20, 2016 through June 30, 2017 for an amount not to exceed \$4,125. (Refer to Agreement in July 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement with Visiting Nurses Association (VNA)-Community Services Inc. for vision and hearing screening as needed for Head Start enrolled children for the period August 29, 2016 through June 30, 2017 in the amount of \$6.25 per vision screening and \$6.25 per hearing screening or \$45 per hour for any sites that have less than 10 screenings and a contracted travel time rate of \$30 per hour for travel to any site over 15 miles from the VNA offices for up to a maximum of \$5,400, pending legal counsel and solicitor review and approval by both parties. (Refer to Agreement in July 19, 2016 Board Agenda)

APPROVAL OF ADDENDUM TO AGREEMENT

Approved the Price Addendum of 1.239% to the Agreement with Source4Teachers, an educational staffing company, for the period July 1, 2016 through June 30, 2018. (Refer to Agreement in July 19, 2016 Board Agenda)

APPROVAL OF POLICY READING

Approved the Second and Final Reading of Policy 916 – Volunteers. (Refer to Policy in July 19, 2016 Board Agenda)

APPROVAL OF HUMAN RESOURCES ITEMS

Approved the Human Resources Items (A through G) for July 2016. (Refer to attached Report dated July 19, 2016).

INFORMATION ITEM: Rebecca Malamis, Esq. provided a Legislative Report.

OLD BUSINESS – None

NEW BUSINESS – Mr. Hartline congratulated Dr. Masko upon his retirement and thanked him for his contributions to the Bucks County IU and the many years of service in education.

PUBLIC PARTICIPATION - None

ADJOURNMENT

Upon a motion by Mrs. Sandra Weisbrot, seconded by Mrs. Pam Strange, and passed by unanimous voice vote of eight (8) Board Members, the Board agreed to adjourn the meeting.

The meeting adjourned at 8:30 PM.

NEXT MEETING

The next regularly scheduled meeting of the Bucks County Intermediate Unit #22 Board of School Directors is: **Tuesday, September 20, 2016 at 7:00 PM** at the Administration Building, 705 N. Shady Retreat Road, Doylestown, PA 18901.

Respectfully Submitted,



Elizabeth Bittenmaster, Board Secretary
Bucks County Intermediate Unit #22
Board of School Directors

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
EXECUTIVE COUNCIL MINUTES
August 8, 2016

- I. The regular meeting of the MBIT Executive Council was convened on Monday, August 8, 2016 at 5:32 p.m. by Dr. Bill Foster, Chairperson, in Room 101 at MBIT. The Executive Council rose to recite the Pledge of Allegiance to the flag.

Council Members

Mrs. Beth Darcy, Central Bucks S.D.
Ms. Kati Driban, Centennial S.D.
Dr. Bill Foster, Council Rock S.D.
Mr. John Gamble, Central Bucks S.D.
Mr. Charles Kleinschmidt, Centennial S.D.
Mr. Mark B. Miller, Centennial S.D.
Mrs. Karen Smith, Central Bucks S.D.
Mrs. Wendi Thomas, Council Rock S.D.

Absent

Mr. John Capriotti, New-Hope Solebury S.D.

Others in Attendance:

Dr. David E. Baugh, Superintendent, Centennial School District
Mr. Jeffrey Garton, Esq., School Solicitor
Mr. Richard Hansen, Facility Supervisor
Mrs. Roberta Jackiewicz, Assistant Board Secretary
Mrs. Stacy Pakula, Career and Technical Education Supervisor
Mrs. Kathryn Strouse, Administrative Director
Mr. Robert Vining, Business Manager

- II. Guest at the meeting was Mr. Daniel Lezoche, Supervisor of Technology Services, Bucks County Intermediate Unit #22.

There was an Executive Session held regarding Personnel matters.

- III. Dr. Foster reported that in June, a group of staff members and Mr. Miller traveled to Lancaster to attend the Pennsylvania Association for Career and Technical Education awards dinner to support our welding teacher, Mr. Paul Carney, who was this year's recipient of the Teacher of the Year Award.

In July, 111 students attended the Career Exploration Program taking courses that included Automotive Maintenance, Collision Repair, Culinary Arts, Computerized Drafting & Design, Drone Discovery, Sports Science and Conditioning, Engineering, Web Design and Welding.

Dr. Foster concluded his report by sharing the projects that have been completed this summer, which include the renovation of the floors in the Automotive and HVAC labs, the construction of a new School Counselor office, installation of additional lights in the North Plaza, enhancement of the lighting in the Cosmetology lab, installation of a new sink in Commercial Art and the demolition of the MBIT Farmhouse.

- IV. Mr. Miller said that he emailed the Executive Council members a copy of the Pennsylvania School Board Association (PSBA) Principles for Governance and Leadership and asked if they would review them and consider them for adoption at the September Executive Council meeting.

There was some discussion about the adoption of the principles at the sending districts and information was shared that a House Bill that was considered that would require mandatory school board training for school board members, which prompted PSBA to ask that all school boards consider adopting these principles.

Ms. Driban informed the Executive Council that PSBA sent her information on the Slate of PSBA Officer candidates and candidates running for the open trustee positions on the PSBA Insurance Trust board. As the Board Secretary, Ms. Driban is authorized to cast the votes on behalf of the Executive Council. She shared information about the slate of candidates, the positions they are running for and that all of the candidates are uncontested.

Ms. Driban moved, Mrs. Darcy seconded, passed unanimously, to approve submission of the Middle Bucks Institute of Technology Executive Council vote for the entire slate of uncontested PSBA Officer candidates and the Trustee candidates for the PSBA Insurance Trust as follows: President-Elect Michael Faccinetto, Vice President, David Hutchinson, Trustees, William S. LaCoff, Kathy K. Swope, Mark B. Miller, Marianne L. Neel, Michael Faccinetto.

- V. Ms. Driban moved, Mr. Gamble seconded, passed unanimously, to approve the minutes of the June 13, 2016 meeting. Attachment 1 (pg. 8)

VI. Routine Business:

A. Administrative Report

1. Mrs. Pakula, Career and Technical Education Supervisor, presented information about the 2016 Summer Exploration Program. She shared the courses that were offered during the first and second weeks and noted that there were 60 students enrolled in week one and 38 students enrolled in week two. The program had a net profit of \$6,200.41. Mrs. Pakula also explained how the student participants benefited from the program and shared the feedback received from the student evaluations.

2. Mrs. Strouse presented the 2015/16 School Assessment Report. The report consisted of an overview of staff perception of school climate, enrollment, attendance data, withdraw data, NOCTI scores, industry certifications earned, work based educational experiences, post-secondary plans, student perception of school climate and Adult Education enrollment.

School accomplishments that were highlighted included that NOCTI scores reflected 92% Proficient or Advanced, secondary students earned 1920 industry certifications, students responded positively to the school climate survey, and in 2015-16 Adult Education posted a \$15,738 profit and Li'l Bucks Childcare Center posted a \$7,467 profit.

Opportunities for improvement include that Administration will explore avenues to effectively communicate with staff and respond to concerns brought to their attention, continue to foster open lines of communication with all staff members and to continue to support student discipline practices to foster a safe, supportive and productive learning environment. Enclosure

There was discussion about the effect of conflict days on our attendance; that students are offered more and earn more certifications, and the new clearance requirements did not impede our student co-op placements. It was also suggested that next year we ask students what school district they attend on the student survey.

Further discussion included that there has been a drop in enrollment at some of the districts and Mrs. Strouse noted that she will include the historical information on the Middle Bucks draw from the districts' total populations in her presentation next year. It was also suggested that we use the information about our students' post-secondary plans for marketing and share that the information is directly from the students and our student survey. Lastly, it was suggested that we share information about Middle Bucks with younger students.

3. Mr. Vining distributed net secondary operating expenditures for the past year. He said that this information will also be shared with the Business Administrators at the sending districts. Mr. Vining explained there was a significant change from prior information and that the change occurred because the average daily membership is determined at the end of the year.
Attachment A

- B. Ms. Driban moved, Mrs. Thomas seconded, **passed** unanimously, to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 2 (pg. 16)

C. Committee Reports

1. The Professional Advisory Council meeting schedule on Tuesday, August 2, 2016 at Noon was cancelled. – Dr. David E. Baugh, Chairperson.
Attachment 3 (pg. 20)

2. The Finance Committee meeting scheduled on Tuesday, August 2, 2016 at 4:30 PM was cancelled. – Mr. Charles Kleinschmidt, Chairperson Attachment 4 (pg. 21)
 3. The Building, Security and Technology Committee meeting scheduled on Tuesday, August 2, 2016 at 5:15 PM was cancelled. – Mr. John Capriotti, Chairperson Attachment 5 (pg. 22)
 4. The Program, Policy and Personnel Committee scheduled on Tuesday, August 2, 2016 at 6:00 PM was cancelled. – Mr. John Gamble, Chairperson Attachment 6 (pg. 23)
- D. Ms. Driban moved, Mr. Gamble seconded, **passed** unanimously, to approve the Cash Payments Report for June and July. Attachment 7 (pg. 24)
- E. Ms. Driban moved, Mr. Gamble seconded, **passed** unanimously, to approve the Treasurer's Report for May and June. Attachment 8 (pg. 52)

VIII. Current Agenda Items

A. Personnel Items

1. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to ratify the retirement of Marsha Moyer, Health Sciences Teacher, effective June 30, 2016.
2. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to ratify a base salary adjustment of \$0.25 for Nancy Doster, Administrative Assistant – Assistant Director; Systems Manager – Curriculum, effective July 1, 2016.

Mrs. Strouse noted that we use the Bucks County Intermediate Salary Survey to compare base salaries of people in similar positions. This hourly adjustment was made because the staff member is relatively new and was below the lower end of the index.
3. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the employment of Lauren Doherty, as School Counselor, effective August 24, 2016, at Step 0, Level A (\$46,736/Year), to be funded 50% local and 50% Perkins.
4. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the employment of Sherry Appleton, as Medical and Health Professions Teacher, effective August 24, 2016, at Step 15, Level A (\$76,143/Year).
5. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the reassignment of Stephanie Vallette, Substitute Teacher as long term substitute Cosmetology Instructional Assistant, effective August 24, 2016 until the return of our staff member, at an hourly rate of \$14.75 per hour with full benefits package.

6. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the continued long term substitute employment of Valeri Carpino, as Main Office Administrative Assistant, effective August 24, 2016, until the return of our staff member, at an hourly rate of at \$17.50 per hour with full benefits package.
7. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the reassignment as needed of Noelle Bush, Assistant Group Leader, to Substitute Group Leader, Li'l Bucks Partners in Learning, at a rate of \$16.00, effective from August 31, 2016 to December 16, 2016 or until the return of our staff member.
8. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the part-time employment of Ashley Lafferty, student in the Early Childhood Care and Education Program, to work in a co-op position as an Aide for Li'l Bucks Partners in Learning, at a rate of \$9.00/hour, effective August 30, 2016.
9. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the part-time employment of Nicoleta Cava, student in the Early Childhood Care and Education Program, to work in a co-op position as an Aide for Li'l Bucks Partners in Learning, at a rate of \$8.00/hour, effective August 30, 2016.
10. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the following teachers to serve in the role of Mentor Teachers in accordance with the teachers' contract at an annual rate of \$800 for the 2016-2017 school year.
 - a. Paul Carney
 - b. Maura Duncan
 - c. Stacey Flood
 - d. Thomas Omerza
11. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the following teachers to serve in the role of Advisors in accordance with the teachers' contract at an annual rate of \$1200 for the 2016-2017 school year.
 - a. Michael McCombe – National Technical Honor Society
 - b. Sean Castineira – HOSA
 - c. Pamela Swoyer – SkillsUSA
 - d. Gregory Smith – FFA
 - e. Randall McDowell – PBA
12. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve Denise Dohoney as the Title IX, Title VI and Section 504 Compliance Officer for the 2016/17 school year.
13. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the substitute staff listing for the 2016-17 school year. Attachment 9 (pg. 83)

B. Policies

1. Ms. Driban moved, Mrs. Thomas seconded, **passed** unanimously, to accept for first reading revised Board Policy No. 815, Acceptable Use of Electronic Resources, in the Operations Section. Attachment 10 (pg. 84)

Mrs. Strouse noted that she will make the bulleted items full sentences as was suggested.

2. Ms. Driban moved, Mrs. Thomas seconded, **passed** unanimously, to accept for first reading new Board Policy No. 823, Naloxone, in the Operations Section. Attachment 11 (pg. 92)

Discussion included a question asking if we have to indemnify everyone if state law say that anyone who give Naloxone and has the required training will not be held liable. Mrs. Strouse said that our plan is to only allow a Registered Nurse to administer the medication and we have three Registered Nurses in our building that have been trained. It was felt that the proposed policy currently allows anyone who has received the training to administer the drug. A suggestion was made to leave the policy general as it is written, but be more specific about who can administer the medication in the Administrative Regulations. There was also a comment that the understanding is that the bulk of the training is not on administering the product, but is on recognizing when you need to administer it.

Adult Evening School was also mentioned and Mrs. Strouse explained that there is not a Nurse in the building in the evening and the custodial staff and evening school staff have been trained in First Aid and CPR, however, they will dial 911 in any type of emergency.

3. Ms. Driban moved, Mrs. Thomas seconded, **passed** unanimously, to accept for adoption revised Board Policy No. 008, Organization Chart, in the Board Procedures Section. Attachment 12 (pg. 96)

Mrs. Strouse explained the changes including the removal of an eliminated position, a change of title for a staff member due to changes in duties and the change of the title Guidance Counselor to School Counselor.

C. Other Matters for Consideration

1. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the Student Code of Conduct/Handbook and Parent Guide for the 2016-2017 school year. Attachment 13 (pg. 97)

2. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the Perkins Procedural Manual. Attachment 14 (pg. 137)
3. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the revised Comprehensive Guidance and Counseling Plan. Attachment 15 (pg. 204)
4. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the Agreement between Abington Memorial Hospital and Middle Bucks Institute of Technology, to provide clinical experiences to our Medical and Health Professions students. Attachment 16 (pg. 269)

Mrs. Strouse explained the teacher contact information was updated because a new teacher will be overseeing this program and there were no changes to the actual agreement.

5. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the Articulation Agreement with The Art Institute of Pittsburgh– Commercial Art and Design, Computerized Drafting and Engineering Graphics, Multimedia Technology, Web Design and Interactive Media. Attachment 17 (pg. 280)

Mrs. Strouse shared that this agreement reflects updates to the credits issued and the courses that are being waived at the school.

6. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the annual renewal of the Master Agreement between Middle Bucks Institute of Technology and Blackboard, in the amount of \$5,090.28. Attachment 18 (pg. 282)

Mrs. Strouse noted that Blackboard is the company that we use for our school reach information and website.

7. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the 2016-2017 Memorandum of Understanding between Middle Bucks Institute of Technology and The Bureau of Career and Technical Education, for participation in the BCTE Technical Assistance Program (TAP). Attachment 19 (pg. 287)

Mrs. Strouse explained that we get services for free from our participation in this program and this is our tenth year participating.

8. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to receive and file the May 13, 2016 Local Advisory Council Minutes. Attachment 20 (pg. 290)

9. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to authorize the Administrative Director or the Business Manger to execute lease with Canon Solutions America, Inc. for two (2) Canon Image Runner Advance 8585i for 60 months at cost of \$217 each per month and for one (1) Canon Image Runner 4225 for 60 months at cost of \$100 per month, starting in September 2016. In doing so, present lease for Canon IR 3225 with monthly cost of \$125 is canceled. Attachment 21 (pg. 295)
 10. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the proposed 2017-2018 Budget Calendar. Attachment 22 (pg. 296)
 11. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve budget transfers. Attachment 23 (pg. 297)
- IX. Ms. Driban moved, Mr. Gamble seconded, **passed** unanimously, to adjourn the August 8, 2016 meeting of the MBIT Executive Council at 6:35 PM.

Respectfully submitted,

Kati Driban
Secretary

Roberta Jackiewicz
Assistant Secretary



CENTRAL BUCKS SCHOOL DISTRICT

LEADING THE WAY

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: October 25, 2016

SUBJECT: Treasurer's Report

TIME PERIOD: Month of September, 2016

AMOUNT:
(if applicable) Not applicable

BUDGET: General Fund, Capital Fund & Food Service Fund

ADMINISTRATOR/
SUPERVISOR: Susan Vincent

REQUESTED ACTION: The Treasurer's Report provides a summary of financial transactions for the month, which includes receipts, disbursements and balances for all funds for Board review.

RECOMMENDATION: The administration is recommending that the Board approve the Treasurer's Report for the month of September, 2016.

**The Central Bucks School District
General Fund
Treasurer's Report
9/30/2016**

Beginning Cash Balance		\$18,380,798.11
Receipts		
Local General Funds Receipts		
Local Collectors	33,645,653.88	
County of Bucks	813,804.50	
EIT	1,821,252.85	
Interest Earnings	12,697.02	
Facility Use Fees	17,298.17	
Tuition, Community School	366,426.06	
Contributions	18,481.42	
Miscellaneous	54,164.54	
Total Local General Funds Receipts	\$36,749,778.44	
State General Fund Receipts		
Soc Sec & Retirement	7,025,676.58	
State Subsidy- Other	1,068,701.00	
Total State General Fund Receipts	\$8,094,377.58	
Federal General Fund Receipts		
IDEA	718,249.56	
Total Federal General Fund Receipts	\$718,249.56	
Other Receipts		
Investments Matured	600,000.00	
Offsets to Expenditures	152,587.05	
Transfer from Other Funds	9,911.00	
Transfers from Other Banks	143,812.00	
Total Other Receipts	\$906,310.05	
Total Receipts		\$46,468,715.63
Total Beginning Cash Balance and Receipts(carried to next page)		\$64,849,513.74

**The Central Bucks School District
General Fund
Treasurer's Report Continued
9/30/2016**

Total Beginning Cash Balance and Receipts(from previous page) **\$64,849,513.74**

Disbursements

* Checks (see detail below) \$2,147,448.40

Electronic Payments:

Employee Payroll Taxes/WH	1,605,148.79
Employer Payroll Taxes	515,873.47
PSERS Retire	14,265,975.73
403B/457PMT	217,852.68
Health Benefit Payments	2,522,387.24
** Transfer to PSDLAF Account	250,000.00
Investments Placed	16,245,000.00
Transfer to Other Funds	<u>66,198.93</u>

Electronic Payments Total: \$35,688,436.84

Transfer to Payroll \$7,625,068.22

Total Disbursements **\$45,460,953.46**

Ending Cash Balance **9/30/2016** **\$19,388,560.28**

*** Check Detail**

First Check Run-	Board Approved 09/13/2016	\$1,805,280.93
Second Check Run-	Board Approved 10/10/2016	\$846.25
Third Check Run-	Board Approved 09/27/2016	\$1,253,814.77
Fourth Check Run-	Board Approved 10/10/2016	\$13,818.08
Fifth Check Run	Board Approved 10/10/2016	<u>\$1,268.22</u>
Total Check Runs-	Detail provided when Board Approved	\$3,075,028.25
Less Voided Checks		<u>(\$13,718.08)</u>
September Check Disbursements		\$3,061,310.17
Add Prior Month A/P Funded This Month		\$209,040.28
Less This Month A/P To Be Funded Next Month		<u>\$1,122,902.05</u>
Checks Funded This Month		<u>\$2,147,448.40</u>

**PSDLAF account is funded to cover credit card purchases.

**The Central Bucks School District
Capital Fund
Treasurer's Report Continued
9/30/2016**

Beginning Cash Balance		\$16,199.45
Receipts		
Interest Earnings	\$375.93	
Cash Transfers from Reserve Accounts	\$3,462,105.06	
Total Receipts		\$3,462,480.99
Disbursements		
* Checks (see detail below)		\$3,440,668.96
Ending Cash Balance		\$38,011.48

*** Check Detail**

First Check Run	Board Approved 9/27/16	\$2,366,963.63
Second Check Run	Board Approved 9/27/16	\$1,096,013.23
September Check Disbursements Detail provided when Board Approved		\$3,462,976.86
Add Prior Month A/P Funded This Month		\$0.00
Less This Month A/P To Be Funded Next Month		\$22,307.90
Checks Funded This Month		\$3,440,668.96

**The Central Bucks School District
Food Service
Treasurer's Report Continued
9/30/2016**

Beginning Cash Balance		\$347,228.97
Receipts		
Interest Earnings	\$196.85	
Student Lunch Account Deposits	\$466,987.26	
Subsidies	\$0.00	
Total Receipts		\$467,184.11
Disbursements		
* Checks (see detail below)	\$34,875.20	
Electronic Payments	\$0.00	
Total Disbursements		\$34,875.20
Ending Cash Balance		\$779,537.88

*** Check Detail**

First Check Run-	Board Approved 10/10/16	\$37,609.77
September Check Disbursements		<u>\$37,609.77</u>
Add Prior Month A/P Funded This Month		\$22.85
Less This Month A/P To Be Funded Next Month		<u>\$2,757.42</u>
Checks Funded This Month		<u><u>\$34,875.20</u></u>



CENTRAL BUCKS SCHOOL DISTRICT

LEADING THE WAY

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: October 25, 2016

SUBJECT: Accounts Payable Check Disbursements

TIME PERIOD: Month of October, 2016

AMOUNT: \$3,300,611.84
(if applicable)

BUDGET: General Fund, Capital Fund & Food Service Fund expense accounts

ADMINISTRATOR/
SUPERVISOR: Susan Vincent (All expenditures approved by budget administrators)

REQUESTED ACTION: The Accounts Payable Check Registers included herein provide a listing of payment transactions for Fund 1 checks dated October 15, 2016 and October 18, 2016; and Fund 3 checks dated October 13, 2016.

RECOMMENDATION: The administration is recommending that the Board approve the payment transactions listed in the Check Registers as noted above.

October 15, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
194841	10/15/16	CA SDU	Payroll posted from 10/01/16 to 10/15/16	85.93	Domestic Relations
194842	10/15/16	CBEA	Payroll posted from 10/01/16 to 10/15/16	74,193.39	CBEA Dues
194843	10/15/16	CBESPA	Payroll posted from 10/01/16 to 10/15/16	11,581.91	CBESPA Dues
194844	10/15/16	PA DEPARTMENT OF REVENUE	Payroll posted from 10/01/16 to 10/15/16	220.83	Domestic Relations
194845	10/15/16	PHEAA	Payroll posted from 10/01/16 to 10/15/16	663.49	Domestic Relations
194846	10/15/16	UNITED STATES TREASURY	Payroll posted from 10/01/16 to 10/15/16	50.00	Domestic Relations
194847	10/15/16	UNITED WAY OF BUCKS CO	Payroll posted from 10/01/16 to 10/15/16	257.96	Charitable Contributions
Grand Total				87,053.51	

October 18, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
194848	10/18/16	21ST CENTURY CYBER CHARTER SCHOOL	Tuition - Charter	37,020.68	Alt Reg Education Pr
194849	10/18/16	A.D.I. COMMERCIAL SOUND PRODUCTS	Electrical Supplies	399.09	Oper/Maint Of Plant
194850	10/18/16	ABLE NET, INC.	iPad Accessory for MDS Student	253.00	Multi-Handicapped Su
194851	10/18/16	ACCU WEATHER	SNOW WARNING SERVICE 2016-2017	2,854.00	Student Transportati
194852	10/18/16	ADORAMA CAMERA, INC.	Art Dept Supplies 2016-17	1,032.52	Regular Programs
194853	10/18/16	ADVANCED PROTECTION COMPANY	Security	3,864.00	School Spon Athletic
194854	10/18/16	ADVANTAGE TITLE	PARCEL #34-017-055	134.79	PT Tax Escrow
194855	10/18/16	AIR GAS EAST	Welding Supplies	82.64	Oper/Maint Of Plant
194856	10/18/16	ALLEN INC., GEORGE C.	Misc. Property Services	380.00	Oper/Maint Of Plant
194857	10/18/16	ANALYTICAL LABORATORIES INC	Water Treatment	1,150.00	Oper/Maint Of Plant
194858	10/18/16	APPERSON EDUCATION PRODUCTS	Social Studies test answer sheets	217.69	Regular Programs
194859	10/18/16	APPLE INC.	IPad Chargers (Jason)	760.00	Support Services
194860	10/18/16	ARAMARK	Nurse Office - Student snacks	9,589.46	Office Of Principal
194861	10/18/16	ARTS ACADEMY CHARTER SCHOOL	Tuition - Charter	2,512.76	Alt Reg Education Pr
194862	10/18/16	ASCD	Membership Renewal	74.00	Special Ed
194863	10/18/16	ASSOC. FOR SUPER. & CURR. DEV./ASCD	ASCD Membership dues	148.00	Regular Programs
194864	10/18/16	ASSURANT EMPLOYEE BENEFITS	EMPLOYEE TERM LIFE 2016-17	35,587.76	Fringe Benefits
194865	10/18/16	ATI PHYSICAL THERAPY	ATHLETIC TRAINER SERVICES FOR 2016-2017	6,800.00	School Spon Athletic
194866	10/18/16	ATLANTIC ROOFING CORP.	Roof Repair - Non Warranty	358.65	Oper/Maint Of Plant
194867	10/18/16	AUSTILL'S REHABILITATION SERVICES	Blanket - OT/PT	18,078.84	Special Ed
194868	10/18/16	AUTOMOTIVE LIFT SPECIALIST, INC	Garage lift servicing	3,420.00	Student Transportati
194869	10/18/16	B.E.S.T. SERVICE INC	ANNUAL SERV. AGR. - FORMAX FD2052 11-2-16/11-1-17	1,532.00	Business
194870	10/18/16	BALL, MICHELE	TUITION REIMB 16/17	1,125.00	Instruc Staff Develo
194871	10/18/16	BARNES & NOBLE, INC.	Books	497.54	School Library Servi
194872	10/18/16	BARTNETT, KAREN	Nurse Insurance Reimbursement	2,029.00	Special Ed
194873	10/18/16	BCMEA	BCMEA Dues for Secondary Music Teachers	340.00	Regular Programs
194874	10/18/16	BEARINGS & DRIVES UNLIMITED	General Supplies	2,823.91	Oper/Maint Of Plant
194875	10/18/16	BERGER, SCOTT	Mileage Reimbursement	59.01	Regular Programs
194876	10/18/16	BLACKBOARD, INC.	To pay Invoice -Blackboard	73,580.20	Support Services
194877	10/18/16	BLAIR, CHRISTOPHER	TUITION REIMB 16/17	1,362.00	Instruc Staff Develo
194878	10/18/16	BOATHOUSE SPORTS	TRACK UNIFORMS	5,522.28	School Spon Athletic
194879	10/18/16	BOOTHMAN, DELLA	Mileage Blanket	235.44	Learning Support
194880	10/18/16	BOWER, HARRY	Mileage	147.52	Regular Programs
194881	10/18/16	BRETT, E. T. BUSINESS	Blanket - Shredder Supplies / Repairs	280.36	Life Skills Support
194882	10/18/16	BROADVIEW NETWORKS	PHONE SERVICES FOR DISTRICT 2016-2017	1,718.77	Support Services
194883	10/18/16	BROKERS SETTLEMENT SERVICES	PARCEL #34-006-038-001	435.79	PT Tax Escrow
194884	10/18/16	BUCKINGHAM TOWNSHIP	Fire Prevention Inspections	240.00	Oper/Maint Of Plant

October 18, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
194885	10/18/16	BUCKINGHAM TWN POLICE DEPARTMENT	Police Coverage/Football Games	1,932.00	School Spon Athletic
194886	10/18/16	BUCKS COUNTY IU #22	Tuition - Wards	409,389.47	Special Ed
194887	10/18/16	BUCKS LEARNING ACADEMY	Tuition	24,633.00	Alt Education Progra
194888	10/18/16	BUILDER'S HARDWARE AND SPECIALTY COMPANY	Wall Partician - Special Ed Room	6,763.30	Oper/Maint Of Plant
194889	10/18/16	BUILDING SPECIALTIES	Acoustal Ceiling Supplies	1,217.65	Oper/Maint Of Plant
194890	10/18/16	BURKHOLDER, SARAH	Classroom Library	227.99	Regular Programs
194891	10/18/16	BUZZ BURGER INC	Gaga Pit Site Work	675.00	Oper/Maint Of Plant
194892	10/18/16	CAMBRIDGE UNIVERSITY PRESS	Latin Workbooks	260.61	Regular Programs
194893	10/18/16	CAMBURN, JILL	TUITION REIMB 15/16	1,562.50	Instruc Staff Develo
194894	10/18/16	CAR QUEST	Grounds Supplies	114.76	Oper/Maint Of Plant
194895	10/18/16	CAROLINA BIO SUPPLY CO. (STC)	Science Supplies	1,042.59	Regular Programs
194896	10/18/16	CENGAGE LEARNING	NATIONAL GEOGRAPHIC MATERIALS FOR ESL PROGRAM	63,638.32	Other Instruc Progra
194897	10/18/16	CENTRAL BUCKS AMBULANCE CORPS	ambulance coverage at home FB games	300.00	School Spon Athletic
194898	10/18/16	CERAMIC SUPPLY INC.	SECONDARY ART BID SUPPLIES	331.55	Regular Programs
194899	10/18/16	CERAULI, SHARON	TUITION REIMB 16/17	447.50	Instruc Staff Develo
194900	10/18/16	CHESTER COUNTY INTERMEDIATE UNIT	ESY Tuition	2,109.24	Special Ed
194901	10/18/16	CHICAGO EDUCATION PUBLISHING CO.	SCIENCE COMPANION NOTEBOOKS FOR 2016-2017 - CS	4,253.21	Regular Programs
194902	10/18/16	CIRRUS GROUP LLC	SCHOOL CARE WORKS MONTHLY FEE 2016-2017	714.00	Community Services
194903	10/18/16	COASTAL PUBLISHING GROUP, INC.	Weekly communicators	1,697.02	Regular Programs
194904	10/18/16	COMMONWEALTH CHARTER ACADEMY	Tuition - Charter	42,337.80	Alt Reg Education Pr
194905	10/18/16	COMMONWEALTH OF PENNSYLVANIA	Boiler Services/Elevators	36.00	Oper/Maint Of Plant
194906	10/18/16	COMMONWEALTH OF PENNSYLVANIA	Boiler Services/Elevators	212.00	Oper/Maint Of Plant
194907	10/18/16	COMPREHENSIVE LEARNING CENTER	Tuition	18,200.00	Special Ed
194908	10/18/16	COMPSERVICES, INC	STD CASE MNGMNT 2016-17	1,390.00	Fringe Benefits
194909	10/18/16	CONSERVATION RESOURCES	Landscaping Supplies	305.50	Oper/Maint Of Plant
194910	10/18/16	COPS MONITORING	Alarm Monitoring	74.26	Oper/Maint Of Plant
194911	10/18/16	CORELOGIC	VARIOUS	88,159.60	Buckingham Tax Escrowd
194912	10/18/16	CORELOGIC	SEVERAL	22,219.19	WT Tax Escrow
194913	10/18/16	CORTINEO CREATIVE	Cashman/Principal/Business Cards	209.75	Office Of Principal
194914	10/18/16	COURIER TIMES INC	ADVERSTING OF NOTICES/ADS 2016-2017	313.48	Board Services
194915	10/18/16	CREFELD SCHOOL	Tuition	27,600.00	Alt Education Progra
194916	10/18/16	D & H DISTRIBUTING CO	Calculators for math classes	1,270.60	Regular Programs
194917	10/18/16	D ARMSTRONG INSTALLATIONS	Contractor Services	5,258.00	Oper/Maint Of Plant
194920	10/18/16	DELCREST MEDICAL PRODUCTS	NURSING SUPPLIES 2016-17	5,976.91	Pupil Health
194921	10/18/16	DELTA DENTAL OF PENNSYLVANIA	EMPLOYEE DENTAL INSURANCE 16-17	168,161.08	Dental
194922	10/18/16	DEMCO	p.o.#17000023	3,043.00	School Library Servi
194923	10/18/16	DENGLER, PAUL	reimb for tuition 16/17	1,550.00	Instruc Staff Develo

October 18, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
194924	10/18/16	DETLAN EQUIPMENT INC.	Grounds Supplies	122.04	Oper/Maint Of Plant
194925	10/18/16	DICK BLICK COMPANY, INC.	Watercolors, Self-Portrait Mirrors, Collage Lab Ex	213.96	Regular Programs
194926	10/18/16	DIRECT ENERGY	GAS FOR DISTRICT 2016-2017	1,016.93	Oper/Maint Of Plant
194927	10/18/16	DISCOUNT MAGAZINE SUBSCRIPTION	Library	346.44	School Library Servi
194928	10/18/16	DOLL, MELISSA	TUITION REIMB 16/17	750.00	Instruc Staff Develo
194929	10/18/16	DONOHUE, HALEY	TUITION REIMB 16/17	1,314.00	Instruc Staff Develo
194931	10/18/16	DOYLESTOWN ELEC. SUPPLY CO.	Electrical Supplies	1,290.90	Oper/Maint Of Plant
194932	10/18/16	DOYLESTOWN GLASS CO.	Glass Repairs	98.19	Oper/Maint Of Plant
194933	10/18/16	DPL PAINTING INC	Misc. Painting Projects	3,800.00	Oper/Maint Of Plant
194934	10/18/16	EAGLE INDUSTRIAL HYGIENE	Asbestos Removal	1,244.00	Oper/Maint Of Plant
194935	10/18/16	EAGLES PEAK SPRING WATER INC	WATER COOLER RENTAL FOR 2016-2017	286.00	Oper/Maint Of Plant
194936	10/18/16	ED HELPER	Speech Subscriptions	239.88	Speech Support
194937	10/18/16	EDMENTUM	STUDY ISLAND PA MATH	12,041.80	Computer-Assist Inst
194938	10/18/16	EDUCATION WEEK	1 yr sub	79.00	Regular Programs
194939	10/18/16	ELITE AIR SYSTEMS	HVAC Parts	1,192.00	Oper/Maint Of Plant
194940	10/18/16	EMERSON NETWORK POWER,	Network Power service renewal	17,494.60	Support Services
194941	10/18/16	EPS	MRI Materials	1,005.88	Learning Support
194942	10/18/16	ETA HAND2MIND	p.o.#17002357	2,050.73	Regular Programs
194944	10/18/16	EVERYDAY SCHOOL SUPPLY	EVERYDAY MATH 2016-17	2,313.65	Regular Programs
194945	10/18/16	EYEMED VISION CARE	EYEMED VISION PLAN FOR SCHOOL YEAR 2016-2017	8,036.56	Vision
194946	10/18/16	FEDEX CORPORATION	SHIPPING SERVICES FOR 2016-2017	18.03	Other Admin Services
194947	10/18/16	FERGUSON & MCCANN, INC.	Fuel Pump Repair	249.00	Oper/Maint Of Plant
194948	10/18/16	FISHER SCIENTIFIC	Science Supplies NB 16/17	174.87	Regular Programs
194949	10/18/16	FLINN SCIENTIFIC, INC.	Science Supplies NB 16/17	2,360.88	Regular Programs
194950	10/18/16	FLOTRAN PNEU-DRAULICS INC	Grounds Supplies	269.17	Oper/Maint Of Plant
194951	10/18/16	FOLEY, LAUREN	tuition reimb 16/17	1,550.00	Instruc Staff Develo
194952	10/18/16	FOLLETT SCHOOL SOLUTIONS, INC.	Blanket PO	6,153.31	School Library Servi
194953	10/18/16	FORENSICS SOURCE	SCIENCE NO BIDS	838.74	Regular Programs
194954	10/18/16	FOX, JEFF	Meet Director CBST Autumn Festival 2016	500.00	Community Services
194955	10/18/16	FREED, MATTHEW	TUITION REIMB 16/17	225.00	Instruc Staff Develo
194956	10/18/16	FREESTYLE PHOTO	Photography Supplies Bid 16/17, Qte #1491506	115.98	Regular Programs
194957	10/18/16	FREY SCIENTIFIC (SCHOOL SPECIALTY)	Science Supplies NB 16/17	39.47	Regular Programs
194958	10/18/16	FSI INDUSTRIES	Filters - HVAC	94.28	Oper/Maint Of Plant
194959	10/18/16	FUNCTIONAL TREATMENTS	Shades/Blindes	3,501.30	Oper/Maint Of Plant
194960	10/18/16	G. N. AUTO MACHINING, INC.	part repair	90.00	Student Transportati
194961	10/18/16	GEORGE'S TOOL RENTAL	Rent - Equipment	231.17	Oper/Maint Of Plant
194962	10/18/16	GIANT FOOD STORES	BLanket PO	86.90	Regular Programs

October 18, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
194963	10/18/16	GOPHER SPORTS EQUIPMENT	P.O.#17001887	915.90	Regular Programs
194964	10/18/16	GORECON INC	p.o.#17001352	39,621.40	Oper/Maint Of Plant
194965	10/18/16	GRAINGER INC	General Supplies	3,139.21	Oper/Maint Of Plant
194966	10/18/16	GRAYBAR ELECTRIC	Electrical Supplies	66.90	Oper/Maint Of Plant
194967	10/18/16	GROVE SUPPLY, INC.	Plumbing Supplies	442.76	Oper/Maint Of Plant
194968	10/18/16	HAJOCA CORPORATION	Plumbing Supplies	1,213.44	Oper/Maint Of Plant
194969	10/18/16	HARING, ELIZABETH	parcel #034-003-074	1,573.76	Disc on Act 50 Tax Reform
194970	10/18/16	HARRINGTON, CHARLOTTE	Mileage reimbursemet	71.28	Regular Programs
194971	10/18/16	HEALTH MATS COMPANY	Custodial Supplies	1,467.98	Oper/Maint Of Plant
194972	10/18/16	HENRY SCHEIN, INC.	MEDICAL SUPPLIES 2016-17	9.57	School Spon Athletic
194973	10/18/16	HERB ELSNER'S TOWING	Lift Move to Lenape	95.00	Oper/Maint Of Plant
194974	10/18/16	HEROLD'S PEST CONTROL CO.	Rent - Land & Equipment	2,000.00	Oper/Maint Of Plant
194975	10/18/16	HILTI, INC.	Tools/Hardware	1,116.62	Oper/Maint Of Plant
194976	10/18/16	HMS SCHOOL FOR CHILDREN WITH C.P.	Tuition - J.Shotz at HMS	19,180.00	Alt Education Progra
194978	10/18/16	HOME DEPOT	General Supplies	1,652.91	Oper/Maint Of Plant
194979	10/18/16	HOSKINS, JOSHUA	Mileage reimbursement	63.72	Regular Programs
194980	10/18/16	HOUGHTON MIFFLIN HARCOURT	Autistic Support Supplies	3,584.91	Autistic Support
194981	10/18/16	HUDL	HUDL Video Package	3,199.00	School Spon Athletic
194982	10/18/16	INDUSTRIAL CONTROLS DISTRIBUTORS LLC	General Supplies	4,032.78	Oper/Maint Of Plant
194983	10/18/16	INNOVATIVE ENVIROMENTAL TECHNOLOGIES	PARCEL #34-004-009-007	314.69	PT Tax Escrow
194984	10/18/16	INTEGRATED TURF MANAGEMENT, INC.	Grounds Fertilizer - Fields	5,125.00	Oper/Maint Of Plant
194985	10/18/16	INTERNATIONAL LITERACY ASSOCIATION	member #1184750	235.00	Regular Programs
194986	10/18/16	INTERSTATE TAX SERVICE, INC.	UNEMPLOYMENT CNTRL SRVCS 2016-17	1,254.30	Unemployment Comp
194987	10/18/16	iSIGN	ADA Compliant Room Signs	95.00	Office Of Principal
194988	10/18/16	JAEDICKE, LESLIE	CURRICULUM EA MILEAGE REIMBURSEMENT BLANKET 16-17	58.10	Regular Programs
194989	10/18/16	JAKUBIK, KARYN	TUITION REIMB 16/17	978.00	Instruc Staff Develo
194990	10/18/16	JEFFREY SPARKS	Grounds Supplies	1,290.00	Oper/Maint Of Plant
194991	10/18/16	JOHN L. AMMONS	Water Delivery Felds	4,300.00	Oper/Maint Of Plant
194992	10/18/16	JUNIOR LIBRARY GUILD	Library subscription	352.20	School Library Servi
194993	10/18/16	K12 ENTERPRISE	SUPPORT SERVICES FOR K12 ENTERPRISE SOFTWARE 16-17	2,125.00	Support Services
194994	10/18/16	KANARISH, WENDY	TUITION REIMB 16/17	450.00	Instruc Staff Develo
194995	10/18/16	KELLY'S SPORTS LTD.	TEAM SPORTS SUPPLIES	7,836.15	School Spon Athletic
194996	10/18/16	KELVIN L. P.	SCIENCE NO BIDS	23.70	Regular Programs
194997	10/18/16	KESSLER, MARIANNE	reimb for tuition	900.00	Instruc Staff Develo
194998	10/18/16	KID KUSION INC	Finger Guards for Doors	29.78	Office Of Principal
194999	10/18/16	KIDS PEACE NATIONAL CENTERS	Homebound	174.00	Homebound Instructio
195000	10/18/16	KRATZ, JR., RICHARD	Mileage Reimbursement	54.54	Regular Programs

October 18, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
195006	10/18/16	KURTZ BROS	p.o.#17000731	7,469.83	Regular Programs
195007	10/18/16	LAZAR, MARY F. PSY.D.	Educational Evaluation	2,500.00	Special Ed
195008	10/18/16	LEARNING TREE INTERNATIONAL	TRAINING VOUCHER	2,225.00	Computer-Assist Inst
195009	10/18/16	LEHIGH VALLEY CHARTER SCHOOL OF	Tuition	316.21	Alt Reg Education Pr
195010	10/18/16	LENOVO UNITED STATES, INC.	System Server storage	8,051.48	Support Services
195011	10/18/16	LERETA	PARCEL #50-036-172 & 50-032-051	58,644.19	WT Tax Escrow
195012	10/18/16	LERNER PUBLICATIONS CO	books	19.99	School Library Servi
195013	10/18/16	LETTERIE, TED	Inspection Cert.	99.98	Student Transportati
195014	10/18/16	LEWIS, ALISON	TUITION REIM 16/17	447.50	Instruc Staff Develo
195015	10/18/16	LIMEKILN GOLF CLUB	Greens Fees 2016	2,000.00	School Spon Athletic
195016	10/18/16	LONGSTRETH SPORTING GOODS, LLC	FIELD HOCKEY GOALIE JERSEYS	3,442.90	School Spon Athletic
195018	10/18/16	LOWE'S COMPANIES, INC.	p.o.#17001394	1,638.93	Oper/Maint Of Plant
195019	10/18/16	LUCABAUGH, ABE	Mileage reimbursement	260.82	Office Of Principal
195020	10/18/16	M. SCHNOLL AND SONS, INC.	Painting (Nurse & Guidance)	1,400.00	Oper/Maint Of Plant
195021	10/18/16	MACGILL& CO., WM. V.	NB Med Supplies 16/17	599.38	Pupil Health
195022	10/18/16	MANCINO MFG. CO.	Access Equipment - New	3,751.00	Special Ed
195023	10/18/16	MAPLE SETTLEMENT SERVICES	PARCEL #34-056-056	125.76	PT Tax Escrow
195024	10/18/16	MARPLE NEWTOWN SCHOOL DISTRICT	ESY Tuition	16,350.00	Special Ed
195025	10/18/16	MARTIN STONE QUARRIES	Grounds Supplies	3,403.08	Oper/Maint Of Plant
195026	10/18/16	MASTERCRAFT SPORTS FLOORING	Gym Floor Refinishing	4,386.00	Oper/Maint Of Plant
195027	10/18/16	MCANDREWS LAW OFFICES, P.C.	Attorney Fees	7,000.00	Legal Services
195028	10/18/16	MCGLYNN, JULIE	HB Mileage	25.92	Homebound Instructio
195029	10/18/16	MCGRAW-HILL EDUCATION, INC	Connecting Math Level A	1,499.34	Learning Support
195030	10/18/16	MEDCO SUPPLY COMPANY	TRAINER MEDICAL NO BID SUPPLIES 1617	1,781.76	School Spon Athletic
195031	10/18/16	MENNA JOAN	HB Mileage	66.85	Homebound Instructio
195034	10/18/16	METCO SUPPLY CO.	Gen Teaching Bid Supplies 2016/17	8,155.93	Regular Programs
195037	10/18/16	MICHEL CO INC, R.E.	p.o.#17001318	964.93	Oper/Maint Of Plant
195038	10/18/16	MIDWEST LOAN SERVICES	PARCEL #34-013-061	195.81	PT Tax Escrow
195039	10/18/16	MONTOUR SCHOOL DISTRICT	Tuition	1,245.20	Court Placed/Adjudic
195041	10/18/16	MOORE MEDICAL CORPORATION	NURSING SUPPLIES 2016-17	1,308.99	Pupil Health
195042	10/18/16	MORTON SALT, INC.	Salt Supplies	6,511.45	Oper/Maint Of Plant
195043	10/18/16	MOSKOWITZ, JAY	Blanket - Mileage - Jay Moskowitz	346.89	Special Ed
195044	10/18/16	MT. LAKE POOL & PATIO	General Supplies	348.20	Oper/Maint Of Plant
195045	10/18/16	MUSICH, MICHELE	Nurse License Fee	65.00	Pupil Health
195046	10/18/16	MUSICIAN'S FRIEND, INC	RECORDERS	1,061.25	Regular Programs
195047	10/18/16	NASCO.FORT ATKINSON	Art Dept Supplies 2016-17	1,085.61	Regular Programs
195049	10/18/16	NATIONAL ART & SCHOOL SUPPLIES	General Teaching Bid Supplies 2016/17	3,756.95	Regular Programs

October 18, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
195050	10/18/16	NATIONAL ENERGY CONTROL CORP	Pneumatic Controls	344.81	Oper/Maint Of Plant
195051	10/18/16	NATIONAL TICKET COMPANY	roll tickets for games	546.86	School Spon Athletic
195052	10/18/16	NEW HOPE ACADEMY	Tuition	261,412.00	Alt Education Progra
195053	10/18/16	NORTH PENN WATER AUTHORITY	WATER & SEWER USAGE 2016-2017	267.37	Oper/Maint Of Plant
195054	10/18/16	O'SHEA LUMBER CORPORATION	Tech Ed Lumber Bid 2016/17	5,213.25	Regular Programs
195062	10/18/16	OFFICE BASICS	READING OFFICE SUPPLIES BLANKET ORDER 2016-2017	3,861.73	Regular Programs
195063	10/18/16	ORIENTAL TRADING COMPANY, INC.	PRIZES	206.81	Regular Programs
195064	10/18/16	PA ACADEMY OF THE FINE ARTS	Secondary Art Teacher Staff Development	325.00	Instruc Staff Develo
195065	10/18/16	PA DISTANCE LEARNING CHARTER SCHOOL	Tuition - Charter	1,716.85	Alt Reg Education Pr
195066	10/18/16	PA LEADERSHIP CHARTER SCHOOL	Tuition	129,705.36	Prior Year Expense
195067	10/18/16	PA VIRTUAL CHARTER SCHOOL	Tuition - Charter	837.59	Alt Reg Education Pr
195068	10/18/16	PAESSP	member #500006611	1,785.00	Office Of Principal
195069	10/18/16	PAPCO	GASOLONE DELIVERY 2016-2017	9,077.40	Student Transportati
195070	10/18/16	PAPER MART INC.	Colored Paper	3,700.05	Regular Programs
195072	10/18/16	PAUL B MOYER & SONS, INC.	HVAC Supplies	1,398.17	Oper/Maint Of Plant
195073	10/18/16	PEARSON CLINICAL ASSESSMENTS	PSYCH MATERIALS	635.44	Psychological Servic
195074	10/18/16	PEARSON EDUCATION	Words Their Way	6,117.95	Regular Programs
195075	10/18/16	PEARSON LEARNING	Autistic Support Supplies	113.16	Autistic Support
195076	10/18/16	PEARSON LEARNING GROUP	Comprehension Plus	715.35	Autistic Support
195077	10/18/16	PEIRCE-PHELPS INC	P.O.#17001357	15.00	Oper/Maint Of Plant
195078	10/18/16	PERFECTION LEARNING CORPORATION	WORKBOOKS FOR ESL AT TOHICKON	196.65	Other Instruc Progra
195079	10/18/16	PERKINS/TP TRAILERS, INC.	Rent - Land & Equipment	365.00	Oper/Maint Of Plant
195080	10/18/16	PETTY CASH - KUTZ	Petty Cash	233.28	Regular Programs
195081	10/18/16	PETTY CASH CB-SOUTH HS	Petty Cash Reimbursement	151.38	Office Of Principal
195082	10/18/16	PETTY CASH COMMUNITY SCHOOL	Petty Cash	294.25	Community Services
195083	10/18/16	PETTY CASH DOYLE	Petty Cash	232.59	Office Of Principal
195084	10/18/16	PETTY CASH HOLICONG	Petty Cash Replishment	122.59	Office Of Principal
195085	10/18/16	PETTY CASH OPERATIONS	Petty Cash - Operations	217.97	Oper/Maint Of Plant
195086	10/18/16	PETTY CASH- AQUATICS	Aquatics Petty Cash for CBST Swim Meets	1,500.00	Community Services
195087	10/18/16	PHILADELPHIA EXTRACT COMPANY	General Supplies	282.14	Oper/Maint Of Plant
195088	10/18/16	PHILADELPHIA NEWSPAPERS LLC	Phila. Inquirer -Library Subscription	171.60	School Library Servi
195089	10/18/16	PHIPPS, ELAINE	Reimburse for Geography Bee registration	100.00	Regular Programs
195090	10/18/16	PIONEER VALLEY BOOKS	BOOKS FOR STARS PROGRAM	1,494.72	Regular Programs
195091	10/18/16	PLANK ROAD PUBLISHING, INC.	Subscription Renewal	112.45	Regular Programs
195092	10/18/16	PLAQUES AND SUCH	Blanket PO for Awards	985.89	School Spon Athletic
195093	10/18/16	PLASTERER EQUIPMENT CO., INC.	Grounds Equipment & Repairs	555.38	Oper/Maint Of Plant
195094	10/18/16	PLUMSTEAD CHRISTIAN SCH	TRANSPORTATION- PLUMSTEAD CHRISTIAN SCHOOL 2016-17	17,772.48	Student Transportati

October 18, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
195095	10/18/16	POWER WASHERS	CB South - Bleachers Powerwashing	4,800.00	Oper/Maint Of Plant
195096	10/18/16	PRAXAIF. DIST MID-ATLANTIC	Rental Tank & Helium	348.37	Office Of Principal
195097	10/18/16	PRO-ED, INC.	LS Materials	355.25	Learning Support
195098	10/18/16	PUBLIC SCH EMP RET SYSTEM	PURCHASE OF SERVICE 16-17	2,368.89	Fringe Benefits
195099	10/18/16	PULTE MORTGAGE	PARCEL #50-026-100	3,975.69	WT Tax Escrow
195101	10/18/16	PYRAMID SCHOOL PRODUCTS	Gen Art Bid Supplies 2016/17,Qte#31516GA-CENTBUCKS	4,763.22	Community Services
195102	10/18/16	RADNOR TOWNSHIP SCHOOL DISTRICT	1:1 Svcs	79,206.75	Special Ed
195103	10/18/16	REALLY GOOD STUFF, INC.	Reading Supplies	46.55	Regular Programs
195104	10/18/16	REDKNIGHT REPROGRAPHICS	Tech Ed Drafting Supplies Bid 16/17	166.00	Regular Programs
195105	10/18/16	REITZ, CHRISTA	TUITION REIMB 16/17	245.00	Instruc Staff Develo
195106	10/18/16	REPUBLIC SERVICES	TRASH/RECYCLING SERVICES 16-17	17,664.49	Oper/Maint Of Plant
195107	10/18/16	RESOURCE INTERIORS, LLC	Desk Chair AP Office	1,399.06	Regular Programs
195108	10/18/16	RIFTON EQUIPMENT	Large Stander - MDS	3,359.25	Special Ed
195109	10/18/16	ROBERT & DONNA HERDZIK	PARCEL #34-035-142	138.57	PT Tax Escrow
195110	10/18/16	ROSEN PUBLISHING GROUP	15/16 lib books	19.70	School Library Servi
195111	10/18/16	RUSO MUSIC CENTER	Yamaha Digital Pianos	4,199.00	Regular Programs
195112	10/18/16	S & G WATER CONDITIONING	Water Treatment	593.00	Oper/Maint Of Plant
195113	10/18/16	S&S WORLDWIDE, INC.	Gen Art Supp 16/17 NB	80.89	Community Services
195114	10/18/16	S.D.I.C.	WOKERS COMP CLAIMS 2016-2017	4,919.27	Worker's Compensation
195115	10/18/16	SADLIER-OXFORD	VOCABULARY WORKSHOPS FOR ESL AT TOHICKON	142.47	Other Instruc Progra
195116	10/18/16	SARGENT-WELCH	P.O.#17001806	33.50	Regular Programs
195117	10/18/16	SAULLO, GEANINE	MILES REIMBURSEMENT - SAULLO	103.62	Regular Programs
195118	10/18/16	SCHMIDT, BRIDGET	Blanket - Counselling Services	2,035.00	Special Ed
195119	10/18/16	SCHOLASTIC CLASSROOM MAGAZINE	Classroom Teachers	1,865.33	Regular Programs
195120	10/18/16	SCHOLASTIC STORE ONLINE	books	111.73	Regular Programs
195122	10/18/16	SCHOOL HEALTH CORPORATION	NB Med Supplies 16/17	1,873.32	Pupil Health
195123	10/18/16	SCHOOL NURSE SUPPLY	Nurse Equip. & Supplies	1,000.47	Pupil Health
195124	10/18/16	SCHOOL OUTFITTERS	Folding Chair Racks	941.32	Regular Programs
195128	10/18/16	SCHOOL SPECIALTY INC.	SECONDARY ART SUPPLIES	3,798.80	Regular Programs
195129	10/18/16	SCIENCE LAB SUPPLIES	SUPPLIES FOR SECONDARY SCIENCE	1,090.38	Regular Programs
195130	10/18/16	SCIENTIFIC WATER CONDITIONING	Water Conditioning	1,250.00	Oper/Maint Of Plant
195131	10/18/16	SCOTT R LEVAN	Mileage	443.29	Oper/Maint Of Plant
195132	10/18/16	SERVICELINK LLC	APRCEL #34-011-011	284.74	PT Tax Escrow
195133	10/18/16	SHAO, WEI-HUA	TUITION REIMB 16/17	990.00	Instruc Staff Develo
195134	10/18/16	SHERMAN, MICHAEL	Comp Ed	60.13	Alt Education Progra
195135	10/18/16	SHERWIN WILLIAMS CO	Genral Supplies	2,083.49	Oper/Maint Of Plant
195137	10/18/16	SIMPLEX GRINNELL LP	Sound/Fire Alarm Systems	7,422.56	Oper/Maint Of Plant

October 18, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
195138	10/18/16	SMIRTHWAITE USA LLC	LS Equipment	650.00	Learning Support
195139	10/18/16	SMITH, SHARA	Supervisor Travel	336.09	Special Ed
195140	10/18/16	SOCIAL STUDIES SCHOOL SERVICE	AP US HISTORY & AP EURO HISTORY	60.48	Regular Programs
195141	10/18/16	SOCIAL THINKING	Curriculum	155.74	Special Ed
195142	10/18/16	SOUTHWEST STRINGS	Student Violins	400.00	Regular Programs
195143	10/18/16	SPARHAUK, KELLY	TUITION REIMB 16/17	1,080.00	Instruc Staff Develo
195144	10/18/16	SPARKFUN	Tech Ed: 9V to Barrel Jack Adapter, Arduino & Brea	1,364.84	Regular Programs
195145	10/18/16	SRA/MCGRAW HILL	Everyday Math Deluxe e Suite	31,200.00	Computer-Assist Inst
195148	10/18/16	STANDARD STATIONERY SUPPLY CO.	GENERAL TEACHING BID SUPPLIES	1,101.38	Regular Programs
195149	10/18/16	STERICYCLE ENVIRONMENTAL SOLUTIONS	Environmental Supplies	681.27	Oper/Maint Of Plant
195150	10/18/16	STEVE SPANGLER SCIENCE, INC.	SCIENCE NO BIDS 2016-17	46.97	Regular Programs
195151	10/18/16	SUBURBAN AQUATIC LEAGUE	SWAC SAL Annual Dues and Championship Fees	2,615.00	Community Services
195152	10/18/16	SUMMERS, JENNIFER	mileage for conference 9/30/16	59.30	Special Ed
195153	10/18/16	SUNAIR	East - Pool Pump	3,209.79	Oper/Maint Of Plant
195154	10/18/16	SUNDANCE/NEWBRIDGE EDUCATIONAL	BOOKS FOR STARS PROGRAM	232.10	Regular Programs
195155	10/18/16	SUNRISE HOME HEALTHCARE	Hoyer Lift Repair	416.00	Learning Support
195156	10/18/16	SUPER DUPER PUBLICATIONS	Speech Supplies	484.53	Speech Support
195157	10/18/16	SUPERIOR PLUS ENERGY SERVICES, LLC	2016-2017 DIESEL	24,495.40	Student Transportati
195158	10/18/16	T SCHIEFER CONTRACTORS INC	Misc. Projects	13,002.00	Oper/Maint Of Plant
195159	10/18/16	TAGUE LUMBER	General Supplies	46.05	Oper/Maint Of Plant
195160	10/18/16	TAYLOR, NICHOLAS	Mileage reimbursement	106.49	Support Services
195161	10/18/16	TEACHER'S DISCOVERY	p.o.#17002337	39.15	Regular Programs
195162	10/18/16	THE COMMUNICATION CONNECTION, INC.	Blanket - Hearing Services	179.92	Special Ed
195163	10/18/16	THE COPE COMPANY SALT	Salt - Water Lines	1,166.20	Oper/Maint Of Plant
195164	10/18/16	THE HF-GROUP	Textbook Rebinding	518.43	Regular Programs
195165	10/18/16	THE LERRO CORPORATION	VBRicks for TV Installations	3,923.64	Regular Programs
195166	10/18/16	THE LIBRARY STORE INC.	rubber stamp 16/17	35.02	Regular Programs
195167	10/18/16	THE MEADOWS	Homebound	150.00	Homebound Instructio
195168	10/18/16	THE PA CYBER CHARTER SCHOOL	Tuition - Charter	68,261.26	Alt Reg Education Pr
195169	10/18/16	THE UPS STORE	UPS SHIPPING CHARGES FOR 2016-2017	129.29	Other Admin Services
195170	10/18/16	THE WIRE GUYS	Maintenance/Repairs	105.00	Oper/Maint Of Plant
195171	10/18/16	TONER CABLE EQUIPMENT INC.	Communications Supplies	286.25	Oper/Maint Of Plant
195172	10/18/16	TOWNE LOCK SHOPPE	Lock/Key Repairs	295.00	Oper/Maint Of Plant
195173	10/18/16	TRENDWAY CORPORATION	OFFICE RENOVATIONS	6,295.86	Oper/Maint Of Plant
195174	10/18/16	TRI-COUNTY ELECTRICAL SUPPLY	Electrical Supplies	460.74	Oper/Maint Of Plant
195175	10/18/16	TRI-STATE ELEVATOR CO., INC.	Elevator Services	1,174.00	Oper/Maint Of Plant
195176	10/18/16	TRIARCO ARTS & CRAFTS	Gen Art Bid Supplies 2016/17	93.12	Community Services

October 18, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
195177	10/18/16	TRIPLE CROWN SPORTS	TEAM SPORTS SUPPLIES	188.60	School Spon Athletic
195178	10/18/16	U.S. POSTAL	Yrly fee PO Box	102.00	Office Of Principal
195179	10/18/16	UNITED REFRIGERATION INC.	General Supplies	391.88	Oper/Maint Of Plant
195180	10/18/16	UPF SERVICES	PARCEL#34-008-079	5,879.01	PT Tax Escrow
195181	10/18/16	UPFRONT BY NY TIMES	Subscription to NY Times Upfront (Social Studies)	329.67	Regular Programs
195182	10/18/16	VARSITY	cheer poms	2,932.75	School Spon Athletic
195183	10/18/16	VERITIV	Custodial Supplies	1,090.26	Oper/Maint Of Plant
195184	10/18/16	VERIZON	SUMMARY ACCT#215-182-9487 PHONE CHARGES 16-17	690.06	Support Services
195185	10/18/16	VERIZON WIRELESS	CELL CHARGES FOR VARIOUS DEPARTMENTS 2016-2017	7,562.53	Support Services
195186	10/18/16	VERNIER SOFTWARE & TECHNOLOGY	Science Supplies NB 16/17	777.50	Regular Programs
195187	10/18/16	VILLANTE, CHRISTOPHER	TUITION REIMB 16/17	1,500.00	Instruc Staff Develo
195188	10/18/16	VISUAL SOUND, INC.	Epson Projector-replacement	1,436.00	Computer-Assist Inst
195189	10/18/16	WALLOFF, ALYSSA	Mileage Reimbursement	78.43	Instruc/Curr Develop
195190	10/18/16	WARRINGTON TOWNSHIP	Police Coverage for sporting events	595.00	School Spon Athletic
195191	10/18/16	WARRINGTON TOWNSHIP W&S	WATER & SEWER USAGE FOR 2016-2017	418.24	Oper/Maint Of Plant
195192	10/18/16	WEEKLY READER/SCHOLASTIC	SCHOLASTIC LIBRARY	813.17	Regular Programs
195193	10/18/16	WELD-RITE SERVICES, INC.	Welding Services	436.00	Oper/Maint Of Plant
195194	10/18/16	WELLS FARGO REAL ESTATE TAX SERVICE	SEVERAL	4,769.85	WT Tax Escrow
195195	10/18/16	WELLS FARGO REAL ESTATE TAX SERVICE	SEVERAL	22,403.75	WT Tax Escrow
195196	10/18/16	WELLS TECHNOLOGY, INC.	General Supplies	843.37	Oper/Maint Of Plant
195197	10/18/16	WESTERN PSYCHOLOGICAL SERVICES	PSYCH MATERIALS	165.00	Psychological Servic
195198	10/18/16	WHITON, ELIZABETH	TUITION REIMB 16/17	447.50	Instruc Staff Develo
195199	10/18/16	WIESER EDUCATIONAL, INC	VOCABULARY WORKBOOKS FOR ESL AT TOHICKON	253.54	Other Instruc Progra
195200	10/18/16	WILHELM, CHRISTY	TUITION REIMB 15/16	248.37	Instruc Staff Develo
195201	10/18/16	WILLIS OF PENNSYLVANIA, INC	PROPERTY, AUTO AND LIABILITY COVERAGE 2016-2017	1,341.00	Board Services
195202	10/18/16	ZANER BLOSER	Alphabet Wall Strips - Manuscript	10,958.70	Regular Programs
195203	10/18/16	ZEE MEDICAL SERVICE COMPANY	First aide kit- supplies	151.19	Student Transportati
C010192	10/18/16	B & H PHOTO-VIDEO, INC.	Auditorium Supplies	146.99	Regular Programs
C010193	10/18/16	B & H PHOTO-VIDEO, INC.	TV's	1,216.99	Regular Programs
C010194	10/18/16	B & H PHOTO-VIDEO, INC.	Auditorium Supplies	684.24	Regular Programs
C010195	10/18/16	B & H PHOTO-VIDEO, INC.	Knobs for photo enlarger/background	83.77	Regular Programs
C010196	10/18/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	751.76	Oper/Maint Of Plant
C010197	10/18/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	30.00	Oper/Maint Of Plant
C010198	10/18/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	2,255.28	Oper/Maint Of Plant
C010199	10/18/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	381.50	Oper/Maint Of Plant
C010200	10/18/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	47.49	Oper/Maint Of Plant
C010201	10/18/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	51.97	Oper/Maint Of Plant

October 18, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
C010202	10/18/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	183.23	Oper/Maint Of Plant
C010203	10/18/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	471.30	Oper/Maint Of Plant
C010204	10/18/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	431.39	Oper/Maint Of Plant
C010205	10/18/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	400.14	Oper/Maint Of Plant
C010206	10/18/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	45.00	Oper/Maint Of Plant
C010207	10/18/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	101.20	Oper/Maint Of Plant
C010208	10/18/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	916.66	Oper/Maint Of Plant
C010209	10/18/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	281.80	Oper/Maint Of Plant
C010210	10/18/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	552.44	Oper/Maint Of Plant
C010211	10/18/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	519.60	Oper/Maint Of Plant
C010212	10/18/16	EVERBIND	Books for Class	209.88	Regular Programs
C010213	10/18/16	EVERBIND	Books	623.28	Regular Programs
C010214	10/18/16	EVERBIND	Books	118.72	Regular Programs
C010215	10/18/16	FISHER & SON CO., INC.	Grounds Supplies	3,809.00	Oper/Maint Of Plant
C010216	10/18/16	FISHER & SON CO., INC.	Grounds Supplies	6,475.00	Oper/Maint Of Plant
C010217	10/18/16	FISHER & SON CO., INC.	Grounds Supplies	269.24	Oper/Maint Of Plant
C010218	10/18/16	FOLLETT SCHOOL SOLUTIONS, INC	Follett Lightbox Online Access	722.00	Computer-Assist Inst
C010219	10/18/16	FOLLETT SCHOOL SOLUTIONS, INC	Follett Lightbox Online Access	722.00	Computer-Assist Inst
C010220	10/18/16	FOLLETT SCHOOL SOLUTIONS, INC	Follett Lightbox Online Access	722.00	Computer-Assist Inst
C010221	10/18/16	FOLLETT SCHOOL SOLUTIONS, INC	Follett Lightbox Online Access	722.00	Computer-Assist Inst
C010222	10/18/16	FOLLETT SCHOOL SOLUTIONS, INC	Follett Lightbox Online Access	722.00	Computer-Assist Inst
C010223	10/18/16	FOLLETT SCHOOL SOLUTIONS, INC	Follett Lightbox Online Access	722.00	Computer-Assist Inst
C010224	10/18/16	FOLLETT SCHOOL SOLUTIONS, INC	Follett Lightbox Online Access	722.00	Computer-Assist Inst
C010225	10/18/16	FOLLETT SCHOOL SOLUTIONS, INC	Follett Lightbox Online Access	722.00	Computer-Assist Inst
C010226	10/18/16	FOLLETT SCHOOL SOLUTIONS, INC	Follett Lightbox Online Access	722.00	Computer-Assist Inst
C010227	10/18/16	FOLLETT SCHOOL SOLUTIONS, INC	Open PO for Library Books	651.24	School Library Servi
C010228	10/18/16	FOLLETT SCHOOL SOLUTIONS, INC	Open PO for Library Books	565.52	School Library Servi
C010229	10/18/16	FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS	294.50	School Library Servi
C010230	10/18/16	FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS	1,010.64	School Library Servi
C010231	10/18/16	HEINEMANN	book	69.00	Regular Programs
C010232	10/18/16	HEINEMANN	Autistic Support Supplies	319.00	Autistic Support
C010233	10/18/16	HOLT MCDUGAL	World Language Dept Supplies 2016-17	4,563.44	Regular Programs
C010234	10/18/16	HOLT MCDUGAL	World Language Dept Supplies 2016-17	1,718.08	Regular Programs
C010235	10/18/16	HOLT MCDUGAL	World Language Workbooks	4,483.80	Regular Programs
C010236	10/18/16	JOHNSTONE SUPPLY	General Supplies	235.97	Oper/Maint Of Plant
C010237	10/18/16	JOHNSTONE SUPPLY	General Supplies	74.25	Oper/Maint Of Plant
C010238	10/18/16	JOHNSTONE SUPPLY	General Supplies	45.90	Oper/Maint Of Plant

October 18, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
C010239	10/18/16	JOHNSTONE SUPPLY	General Supplies	58.50	Oper/Maint Of Plant
C010240	10/18/16	JOHNSTONE SUPPLY	General Supplies	683.26	Oper/Maint Of Plant
C010241	10/18/16	JOHNSTONE SUPPLY	General Supplies	212.57	Oper/Maint Of Plant
C010242	10/18/16	JOHNSTONE SUPPLY	General Supplies	85.34	Oper/Maint Of Plant
C010243	10/18/16	JOHNSTONE SUPPLY	General Supplies	22.94	Oper/Maint Of Plant
C010244	10/18/16	JOHNSTONE SUPPLY	General Supplies	340.16	Oper/Maint Of Plant
C010245	10/18/16	JOHNSTONE SUPPLY	General Supplies	369.48	Oper/Maint Of Plant
C010246	10/18/16	JOHNSTONE SUPPLY	General Supplies	25.54	Oper/Maint Of Plant
C010247	10/18/16	JOHNSTONE SUPPLY	General Supplies	361.42	Oper/Maint Of Plant
C010248	10/18/16	JOHNSTONE SUPPLY	General Supplies	2,815.64	Oper/Maint Of Plant
C010249	10/18/16	JOHNSTONE SUPPLY	General Supplies	164.43	Oper/Maint Of Plant
C010250	10/18/16	JOHNSTONE SUPPLY	General Supplies	24.40	Oper/Maint Of Plant
C010251	10/18/16	JOHNSTONE SUPPLY	General Supplies	42.75	Oper/Maint Of Plant
C010252	10/18/16	JOHNSTONE SUPPLY	General Supplies	62.55	Oper/Maint Of Plant
C010253	10/18/16	JOHNSTONE SUPPLY	General Supplies	76.50	Oper/Maint Of Plant
C010254	10/18/16	JOHNSTONE SUPPLY	General Supplies	70.50	Oper/Maint Of Plant
C010255	10/18/16	JOHNSTONE SUPPLY	General Supplies	85.14	Oper/Maint Of Plant
C010256	10/18/16	JOHNSTONE SUPPLY	General Supplies	1,201.65	Oper/Maint Of Plant
C010257	10/18/16	LORBER PLUMBING	Plumbing & HVAC Supplies	81.78	Oper/Maint Of Plant
C010258	10/18/16	LORBER PLUMBING	Plumbing & HVAC Supplies	7.85	Oper/Maint Of Plant
C010259	10/18/16	LOSER'S MUSIC	003975	60.75	Regular Programs
C010260	10/18/16	PHILIP ROSENAU CO., INC.	Custodial Supplies	232.70	Oper/Maint Of Plant
C010261	10/18/16	PHILIP ROSENAU CO., INC.	Custodial Supplies	1,253.05	Oper/Maint Of Plant
C010262	10/18/16	PHILIP ROSENAU CO., INC.	Custodial Supplies	204.16	Oper/Maint Of Plant
C010263	10/18/16	PHILIP ROSENAU CO., INC.	Custodial Supplies	12,493.26	Oper/Maint Of Plant
C010264	10/18/16	PHILIP ROSENAU CO., INC.	Custodial Supplies	68.09	Oper/Maint Of Plant
C010265	10/18/16	PHILIP ROSENAU CO., INC.	Custodial Supplies	81.00	Oper/Maint Of Plant
C010266	10/18/2016	PHILIP ROSENAU CO., INC.	Custodial Supplies	194.62	Oper/Maint Of Plant
C010267	10/18/16	PHILIP ROSENAU CO., INC.	Custodial Supplies	6,966.30	Oper/Maint Of Plant
C010268	10/18/16	PHILIP ROSENAU CO., INC.	Custodial Supplies	259.49	Oper/Maint Of Plant
C010269	10/18/16	PHILIP ROSENAU CO., INC.	Custodial Supplies	2,881.45	Oper/Maint Of Plant
C010270	10/18/16	PHILIP ROSENAU CO., INC.	Custodial Supplies	235.20	Oper/Maint Of Plant
C010271	10/18/16	SAXON PUB/HARCOURT ACHIEVE	LS Materials	144.03	Learning Support
C010272	10/18/16	SAXON PUB/HARCOURT ACHIEVE	LS Materials	480.10	Learning Support
C010273	10/18/16	SAXON PUB/HARCOURT ACHIEVE	LS Materials	1,945.15	Learning Support
C010274	10/18/16	SAXON PUB/HARCOURT ACHIEVE	LS Materials	2,137.19	Learning Support
C010275	10/18/16	SAXON PUB/HARCOURT ACHIEVE	LS Materials	1,080.96	Learning Support

October 18, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
C010276	10/18/16	SIEMENS INDUSTRY, INC	HVAC repairs & Parts	81,420.00	Oper/Maint Of Plant
C010277	10/18/16	TCI	TCI Textbooks	1,268.40	Regular Programs
C010278	10/18/16	TCI	TCI ELEM. NOTEBOOKS	85.00	Regular Programs
C010279	10/18/16	TCI	TCI Subscriptions	1,270.00	Regular Programs
C010280	10/18/16	TCI	TCI Workbooks	1,197.00	Regular Programs
C010281	10/18/16	TILLEY FIRE EQUIPMENT COMPANY	Fire Extinguishers	133.00	Oper/Maint Of Plant
C010282	10/18/16	TOZOUR-TRANE	HVAC Services	68.22	Oper/Maint Of Plant
C010283	10/18/16	TOZOUR-TRANE	HVAC Services	234.39	Oper/Maint Of Plant
C010284	10/18/16	TOZOUR-TRANE	HVAC Services	86.41	Oper/Maint Of Plant
C010285	10/18/16	TOZOUR-TRANE	HVAC Services	608.29	Oper/Maint Of Plant
C010286	10/18/16	TOZOUR-TRANE	HVAC Services	1,419.50	Oper/Maint Of Plant
C010287	10/18/16	TOZOUR-TRANE	HVAC Services	614.50	Oper/Maint Of Plant
C010288	10/18/16	TOZOUR-TRANE	HVAC Services	690.00	Oper/Maint Of Plant
C010289	10/18/16	TOZOUR-TRANE	HVAC Services	672.00	Oper/Maint Of Plant
C010290	10/18/16	TOZOUR-TRANE	HVAC Services	614.50	Oper/Maint Of Plant
C010291	10/18/16	TOZOUR-TRANE	HVAC Services	436.00	Oper/Maint Of Plant
C010292	10/18/16	TOZOUR-TRANE	HVAC Services	1,690.00	Oper/Maint Of Plant
C010293	10/18/16	TOZOUR-TRANE	HVAC Services	3,540.22	Oper/Maint Of Plant
C010294	10/18/16	TOZOUR-TRANE	HVAC Services	614.50	Oper/Maint Of Plant
C010295	10/18/16	TOZOUR-TRANE	HVAC Services	5,149.52	Oper/Maint Of Plant
C010296	10/18/16	TOZOUR-TRANE	HVAC Services	2,054.78	Oper/Maint Of Plant
C010297	10/18/16	TOZOUR-TRANE	HVAC Services	614.50	Oper/Maint Of Plant
C010298	10/18/16	WB MASON CO, INC	District Wide Copy Paper	18,681.60	Support Services
C010299	10/18/16	WB MASON CO, INC	11 z 17 copy paper	130.90	Regular Programs
C010300	10/18/16	WEINSTEIN SUPPLY	Plumbing Supplies	86.41	Oper/Maint Of Plant
C010301	10/18/16	WEINSTEIN SUPPLY	Plumbing Supplies	341.03	Oper/Maint Of Plant
C010302	10/18/16	WEINSTEIN SUPPLY	Plumbing Supplies	1,592.73	Oper/Maint Of Plant
C010303	10/18/16	WEINSTEIN SUPPLY	Plumbing Supplies	790.56	Oper/Maint Of Plant
C010304	10/18/16	WEINSTEIN SUPPLY	Plumbing Supplies	244.13	Oper/Maint Of Plant
C010305	10/18/16	WEINSTEIN SUPPLY	Plumbing Supplies	22.84	Oper/Maint Of Plant
C010306	10/18/16	WEINSTEIN SUPPLY	Plumbing Supplies	61.81	Oper/Maint Of Plant
C010307	10/18/16	WEINSTEIN SUPPLY	Plumbing Supplies	82.21	Oper/Maint Of Plant
C010308	10/18/16	WEINSTEIN SUPPLY	Plumbing Supplies	476.27	Oper/Maint Of Plant
C010309	10/18/16	WEINSTEIN SUPPLY	Plumbing Supplies	693.37	Oper/Maint Of Plant
C010310	10/18/16	WEINSTEIN SUPPLY	Plumbing Supplies	1,061.82	Oper/Maint Of Plant
C010311	10/18/16	WEINSTEIN SUPPLY	Plumbing Supplies	1,061.26	Oper/Maint Of Plant
C010312	10/18/16	WEINSTEIN SUPPLY	Plumbing Supplies	330.88	Oper/Maint Of Plant

October 18, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
C010313	10/18/16	WEINSTEIN SUPPLY	Plumbing Supplies	77.49	Oper/Maint Of Plant
C010314	10/18/16	WEINSTEIN SUPPLY	Plumbing Supplies	1,052.31	Oper/Maint Of Plant
C010315	10/18/16	WEINSTEIN SUPPLY	Plumbing Supplies	103.93	Oper/Maint Of Plant
C010316	10/18/16	WEINSTEIN SUPPLY	Plumbing Supplies	106.96	Oper/Maint Of Plant
C010317	10/18/16	WEINSTEIN SUPPLY	Plumbing Supplies	97.98	Oper/Maint Of Plant
C010318	10/18/16	WEINSTEIN SUPPLY	Plumbing Supplies	216.90	Oper/Maint Of Plant
C010319	10/18/16	WEINSTEIN SUPPLY	Plumbing Supplies	52.80	Oper/Maint Of Plant
C010320	10/18/16	WEINSTEIN SUPPLY	Plumbing Supplies	414.83	Oper/Maint Of Plant
C010321	10/18/16	WIRELESS COMM & ELECTRONICS	REPLACEMENT BATTERY FOR WALKIE-TALKIE	87.52	Office Of Principal
C010322	10/18/16	WIRELESS COMM & ELECTRONICS	Radios	492.30	Office Of Principal
Grand Total				2,507,863.95	

October 13, 2016 Cash Requirements Fund 3

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
003506	10/13/16	A.H. CORNELL & SON, INC.	Site Improvements - Gayman	7,267.50	Building Acquis/Const
003507	10/13/16	ACCESS IT GROUP, INC	Firewall upgrade	3,200.00	Computer-Assist Inst
003508	10/13/16	ANIXTER	Holicong - Fiber IDF	548.00	Existing Building Serv
003509	10/13/16	BARB LIN INC	Replace Flooring - Misc. Schools	73,335.00	Building Acquis/Const
003510	10/13/16	BUCKINGHAM TOWNSHIP	East Renovation Project	595.65	Existing Building Serv
003511	10/13/16	CAROLINA BIO SUPPLY CO. (STC)	DRYING RACKS/PHASE 4	663.90	Existing Building Serv
003512	10/13/16	CDW-G GOVERNMENT	Desktop Hard Drive	651.24	Computer-Assist Inst
003513	10/13/16	CENTREPOINT CONTRACTING, INC.	Unami - General Contractor	121,282.50	Existing Building Serv
003514	10/13/16	CHALFONT BOROUGH	Unami Renovation Project	855.50	Existing Building Serv
003515	10/13/16	CHAMBERS & ASSOCIATES, INC.	Professional Design Services	2,651.93	Building Acquis/Const
003516	10/13/16	CORBETT, INC.	RENOVATION FURNITURE	7,068.90	Existing Building Serv
003517	10/13/16	DAVID BLACKMORE & ASSOCIATES INC	East Stadium Work	96.00	Building Acquis/Const
003518	10/13/16	FLINN SCIENTIFIC, INC.	RENOVATION- GOOGLE SANITIZERS	2,351.03	Existing Building Serv
003519	10/13/16	FRAYTAK VEISZ HOPKINS DUTHIE, P.C.	Professional Design Services Jamison Roof Project	1,690.00	Building Acquis/Const
003520	10/13/16	GODSHALL KANE O'ROURKE ARCHITECTS	Professional Design Services Unami Building Inter	5,230.00	Existing Building Serv
003521	10/13/16	IBM CORPORATION	IBM Services	21,399.99	Computer-Assist Inst
003522	10/13/16	INTEGRA ONE	Switch - Holicong Project	29,707.00	Existing Building Serv
003523	10/13/16	KCBA ARCHITECTS	Professional Services - Holicong	20,053.02	Existing Building Serv
003524	10/13/16	KURTZ BROS	TEACHER DESKS	67,291.50	Existing Building Serv
003525	10/13/16	OFFICE BASICS	p.o.#17002767	228.02	Existing Building Serv
003526	10/13/16	PINNACLE ELECTRICAL CONSTRUCTION LLC	Unami Construction - Electrical Contractor	77,995.00	Existing Building Serv
003527	10/13/16	PLUMSTEAD TWP.	Gayman Traffic Site Improvement	781.58	Building Acquis/Const
003528	10/13/16	RESOURCE INTERIORS, LLC	RENOVATION CHAIRS	6,824.00	Building Acquis/Const
003529	10/13/16	SCHOOL HEALTH CORPORATION	NURSES OFFICE RENO FURNITURE	3,119.56	Building Acquis/Const
003530	10/13/16	SCHOOL OUTFITTERS	WHITE BOARDS	580.36	Existing Building Serv
003531	10/13/16	SNYDER HOFFMAN ASSOC INC	Paving Project - Cold Spring	142.50	Building Acquis/Const
003532	10/13/16	SPOTTS, STEVENS AND MCCOY, INC.	Phase II - water evaluation East	8,138.25	Building Acquis/Const
003533	10/13/16	STAN-ROCH PLUMBING INC	Unami Renovations - Plumbing Contractor	130,782.49	Existing Building Serv
003534	10/13/16	TRENDWAY CORPORATION	RENOVATION FURNITURE	8,842.58	Building Acquis/Const
003535	10/13/16	TRI-COUNTY MECHANICAL, INC.	Unami Project - Mechanical Contractor	45,000.00	Existing Building Serv
003536	10/13/16	VISUAL SOUND, INC.	Projector for IT	9,258.00	Computer-Assist Inst
003537	10/13/16	WESPOL CONSTRUCTION & METAL DISTRIBUTORS, LLC	Roofing Replacement - Jamison	34,210.00	Building Acquis/Const
CC00246	10/13/16	GILMORE & ASSOCIATES, INC.	East Phase 1 Renovation	1,788.75	Existing Building Serv
CC00247	10/13/16	GILMORE & ASSOCIATES, INC.	Professional Serv - Cold Spring Paving Project	1,252.50	Building Acquis/Const
CC00248	10/13/16	GILMORE & ASSOCIATES, INC.	East Stadium	597.50	Building Acquis/Const

October 13, 2016 Cash Requirements Fund 3

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
CC00249	10/13/16	GILMORE & ASSOCIATES, INC.	Gayman Site Traffic Improvements	2,913.75	Building Acquis/Const
CC00250	10/13/16	GILMORE & ASSOCIATES, INC.	Gayman Site Traffic Improvements	7,300.88	Building Acquis/Const
Grand Total				705,694.38	



CENTRAL BUCKS SCHOOL DISTRICT

LEADING THE WAY

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: October 25, 2016

SUBJECT: Ratification of Investments

TIME PERIOD: Month of September, 2016

AMOUNT:
(if applicable) Total of all investments placed for the month \$16,245,000.

BUDGET: Investment Accounts within each fund.

ADMINISTRATOR/
SUPERVISOR: Susan Vincent

REQUESTED ACTION: Detailed information on investments placed during the month of August, 2016, for all funds is provided for the Board's review. The total amount of funds invested is:
Fund 1= \$16,245,000.00

RECOMMENDATION: The administration is recommending that the Board approve the investments placed for the month of September, 2016.

**Central Bucks School District
Ratification of Investments for the Month of
September, 2016**

Ratifying action is requested on the following investments which were made during the above timeframe.

General Fund-Term Investments

Category	Purchase Date	Principal	Maturity Date	Rate	Term Yield	Bank Name
MBS	9/1/2016	\$245,000.00	9/1/2017	0.75%	\$1,837.50	Ally Bank
TOTALS		\$245,000.00			\$1,837.50	

General Fund- Liquid Investments

Investment funds that are accessible as needed on short notice

Account Type	Placement Date	Amount Placed	Rate	Daily Yield	Bank Name
I-Class Money Market	9/12/2016	\$16,000,000.00	0.45%	\$197.26	PLGIT
		\$16,000,000.00		\$197.26	



CENTRAL BUCKS SCHOOL DISTRICT

LEADING THE WAY

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: October 25, 2016

SUBJECT: Budgetary Transfers

TIME PERIOD: 2016 -2017 Fiscal Year

AMOUNT:
(if applicable) Not applicable

BUDGET: General Fund expenditure accounts as noted on report

ADMINISTRATOR/
SUPERVISOR: Susan Vincent

REQUESTED ACTION: The state requires that the Board approve the budgetary transfer of funds from expenditure categories with lower than anticipated expenditures to cover all budget categories with higher than anticipated expenditures. A review of the 2016-2017 Budget indicates a need for budgetary transfers as submitted. Ratification of these transfers is requested by the Board to allow for these adjustments to the 16-17 budget, which will improve accuracy for the 17-18 budget.

RECOMMENDATION: The administration is recommending that the Board approve the budgetary transfers, as presented, for fiscal 2016 - 2017.

Budgetary Transfers
October 2016 Final Transfers
For the 2016-2017 Fiscal Year

FROM:	1300-500	Instruction - Property Servies	90,000
TO:	1400-100	Other Instruction - Payroll	70,000
	1400-600	Other Instruction - Supplies	20,000

Reallocate funds between the Instructional Functions - MBIT projected actual is under budget, so transferring funds to cover additional amounts needed in Other Instructional Programs

FROM:	2100-200		150,000
TO:	2100-100		150,000

Reallocate funds within Pupil Personnel to cover higher than projected payroll expenses

FROM:	2200-600		7,000
TO:	2200-800		7,000

Reallocate funds within Instructional Staff Expenses to cover higher than projected subscription expenses

FROM:	2300-200		200,000
TO:	2300-100		200,000

Reallocate funds within Administration to cover higher than projected payroll expenses

FROM:	1100-100		210,000
TO:	2400-100		210,000

Reallocate payroll from General Instruction to Pupil Health to cover higher than projected payroll expenses

FROM:	2600 - 400	Operations - Purchased Property Services	200,000
TO:	2600 - 100	Operations - Salaries	200,000

Reallocate funds within the Facilities Budget from Purchased Property Services, expected to have a positive variance, to cover projected payroll expenses

FROM:	3200 - 700	Student Activities - Property	130,000
TO:	3200 - 300	Student Activities - Purchased Professional Services	130,000

Reallocate funds within the Student Activity function to cover greater than projected expenses for Purchased Prof/Tech Training.



CENTRAL BUCKS SCHOOL DISTRICT

LEADING THE WAY

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: October 25, 2016

SUBJECT: Request to sub-contract with Theraplay Inc. to provide Speech Therapy services to special education students.

TIME PERIOD: November, 2016 through June, 2017

AMOUNT:
(if applicable) \$76.50 per hour

BUDGET: Student Services

ADMINISTRATOR/
SUPERVISOR: Mary Kay Speese

REQUESTED ACTION: Authorization to sub-contract with Theraplay Inc. for speech and language services from November, 2016 through June, 2017.

RECOMMENDATION: Request for authorization of sub-contract with Theraplay Inc. for speech and language therapy for the remainder of the 16-17 school year.

CONTRACTUAL AGREEMENT FOR THERAPY SERVICES

This agreement is made this 17 day of October, 2016 between **Theraplay, Inc.**, a pediatric therapy agency, herein called "Company," and the **Central Bucks School District**, herein called "District." The District is hereby engaging the Company and Company hereby accepts this agreement, as a sub-contractor for the provision of therapy services to the District, bound to the terms and conditions set forth in this agreement. This agreement sets forth a mutually independent contractual relationship. This agreement complies with Titles VI and VII of the 1964 Civil Rights Act. The Company and District shall perform all duties in compliance with all state regulations.

1.0 Responsibility of Company

- 1.1 The Company will provide therapists to provide speech, occupational and/or physical therapy services to the District. Therapists will render his/her professional services to, for, and on behalf of the Company, and perform these services in accordance with the standards currently accepted by the Commonwealth of Pennsylvania.
- 1.2 The Company will maintain on file the following documents for its therapists: current state licensure and certification, professional malpractice liability, FBI clearance, Pennsylvania child abuse clearance, Pennsylvania criminal history clearance, clean physical examination with negative PPD results, and CPR certification.
- 1.3 The Company shall not bill, submit for reimbursement, or invoice any student, client or third party for any services. Billing for all services shall only be submitted to the District.
- 1.4 All clinical and medical records shall be held confidential and will not be shared with any persons not related to this contract.
- 1.5 The Company shall bill the District for all reimbursable services at the end of each month.
- 1.6 The Company agrees that it is the Company's responsibility to ensure that the therapist fulfill this contractual commitment.

2.0 Responsibilities of the District

- 2.1 The District shall provide all records and related information for all students for whom therapy is provided.
- 2.2 The District shall reimburse the Company for all billable services within 30 days of receipt of Company's invoice. Reimbursement shall be made on a per visit/hour basis, on an independent contractor basis, so that the District is not responsible for income tax deductions or those deductions as required by law of an employer.
- 2.3 In the event the Company does not receive payment of its invoice within 30 days of the District's receipt of the Company's invoice, then Company shall charge District unpaid interest on the unpaid balance at a rate of 1.5% per month. Further, in the event the District fails to reimburse the Company within 90 days of the Company's receipt of the invoice, Company shall have the right to immediately cease any further services on behalf of the District.
- 2.4 The District has the ultimate responsibility for the administration or supervision of services provided.
- 2.5 The District covenants and agrees that the District will not, during the term of this Agreement as may be extended, and after the termination or expiration of this Agreement for one year, directly or indirectly, without the prior consent of the Company, solicit, induce, or contract with any of the Company's employees or the Company's independent contractors to leave the Company, or to work for the District, or to work for any business organizations with which the District is connected. In the event of a breach by the District of this paragraph, the Company may apply to any court of competent jurisdiction for the granting of an immediate Order for an Injunction restraining the violation or breach of the terms of this paragraph. In addition, in case of such breach or violation, the Company shall be entitled to damages and/or relief available to the Company, whether in law or equity.

3.0 Terms of Agreement

3.1 Comprehensive Plan: For single therapist positions of four (4) or more hours per day (minimum twenty (20) hours per week), the District agrees to reimburse the Company **\$76.50 per hour** for therapy services rendered. During regularly scheduled therapist hours, this rate includes participation in IEP meetings, routine or requested paperwork, travel between buildings as needed, conferring with District staff, on-site evaluations, in-service presentations or other activities required to complete this contract.

3.2 This agreement shall be in effect for the period of Nov 1, 2016 through June 30, 2017.

3.3 This agreement shall be reviewed annually for the following school year.

Theraplay, Inc.

Central Bucks School District

Lisa M. Mackell, PT

Jill Schweizer

President

Supervisor of Special Education

Date: _____

Date: _____



CENTRAL BUCKS SCHOOL DISTRICT

LEADING THE WAY

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: October 25, 2016

SUBJECT: Employment Contract for Andrea L. DiDio-Hauber, Director of Human Resources

TIME PERIOD: Effective October 1, 2016 through September 30, 2021

AMOUNT:
(if applicable) N/A

BUDGET: Budget - Human Resources Salary

ADMINISTRATOR/
SUPERVISOR: Mr. John J. Kopicki

REQUESTED ACTION: Approval of the Employment Contract for Andrea L. DiDio-Hauber, Director of Human Resources, effective October 1, 2016 through September 30, 2021.

RECOMMENDATION: Board approval of the Employment Contract for Andrea L. DiDio-Hauber, Director of Human Resources, effective October 1, 2016 through September 30, 2021.

DIRECTOR OF HUMAN RESOURCES
EMPLOYMENT CONTRACT

THIS AGREEMENT is made and entered into this _____ day of _____, 2016, by and between the **CENTRAL BUCKS SCHOOL DISTRICT**, 20 Welden Drive, Doylestown, Pennsylvania 18901 (hereinafter referred to as the "School District") and **ANDREA L. DIDIO-HAUBER**, an adult individual residing in Doylestown, Pennsylvania (hereinafter referred to as the "Director").

RECITALS

WHEREAS, the School District is desirous of employing Andrea L. DiDio-Hauber as the Director of Human Resources of the School District pursuant to the terms of this Agreement; and

WHEREAS, Andrea L. DiDio-Hauber is agreeable to serving as the Director of Human Resources of the School District, all of which shall be in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, the parties hereto, intending to be legally bound and for other good and valuable consideration, do hereby agree as follows:

1. Employment and Term

The School District does hereby employ the Director in the capacity as the Director of Human Resources of the School District for a term of five (5) years, which shall commence on October 1, 2016, and shall end on September 30, 2021, which is a term of five (5) years. The term of this Agreement may be extended pursuant to the mutual agreement of the parties.

2. Director of Human Resources Position

The Director, during the term of this contract and any lawful extensions hereof, serves as the Director of Human Resources of the School District, and the Director shall perform the duties and services as described in the job description, which is attached hereto as Exhibit "A" and incorporated by reference. The Director shall also perform such services and duties as are customary and incidental to that position.

The Director of the School District shall perform her duties in a competent and professional manner in accordance with and subject to: (a) the laws of the Commonwealth of Pennsylvania and of the United States of America; (b) the policies, directives, and/or instructions of the School Board and the Superintendent, whether made in public or private; and (c) the provisions of this Agreement.

The Director shall devote her full time, attention, energy, skills, and labor to her employment as Director of Human Resources during the term of this Contract and any lawful extensions. The Director may undertake consultative work, speaking engagements, and other services related to her profession, provided that such activities do not interfere with the

performance of the duties of the Director of Human Resources under this Contract, and provided that such activities are approved in advance in writing by the School Board, which approval shall not be unreasonably withheld or delayed.

3. Compensation of Director of Human Resources

The annual compensation to be paid by the School District to the Director, in accordance with the School District's Salary Payment Practices in effect at the time and subject to the applicable withholdings, shall be not less than One Hundred Sixty Thousand (\$160,000.00) Dollars, effective October 1, 2016, and continuing thereafter through June 30, 2017. Thereafter, the Director's compensation shall be based upon a market study utilizing the appropriate quartile, similar to that utilized in determining the compensation for employees subject to the Act 93 Agreement. Any annual increases noted herein shall be applied to the base compensation at the commencement of the School District's next fiscal year.

4. Benefits of the Director of Human Resources

In addition to the annual compensation set forth herein, the Director shall receive and the School District shall pay for the following fringe benefits:

a. Act 93 Group Benefits. The Director shall, in addition to the compensation and benefits specifically set forth in this Contract, be entitled to receive, at the expense of the School District, the same benefits as a twelve (12)-month administrator as set forth in the agreement between the Central Bucks School District Board of School Directors and the Act 93 School District Administrators for the period beginning on July 1, 2016, and ending on July 30, 2019. To the extent that any modifications to the Act 93 benefits occur following the expiration of the current Personnel Practices and Comprehensive Plan, said modifications of the Act 93 agreement shall be applicable to the Director. The Director shall, notwithstanding anything herein to the contrary, be obligated to make the same, if any, contributions for healthcare premiums made by those employees of the School District included within the Act 93 Agreement. For the purposes of this Agreement, the Director shall be considered a "Tier 1" employee.

b. Membership in Professional Associations. The School District shall pay the yearly membership dues for one (1) professional association chosen by the Director and approved by the School Board, which approval shall not be unreasonably withheld or delayed by the School Board.

c. Mileage Allowance. The School District shall pay the Director a reimbursement equivalent to the Internal Revenue Service reimbursement rate for the use of her personal vehicle for travel related to the performance of her duties inside and outside the School District, which shall be reimbursed to the Director on a monthly basis after submitting the appropriate written request.

d. Attendance at Conferences. The School District shall pay the reasonable and necessary costs for the Director's attendance at professional conferences in recognition of the

need for continuing professional growth depending upon the availability of funds. The Director agrees that attendance at conferences shall not interfere with the proper administration of the School District and that her right to attend any particular conference is subject to disapproval by the School Board. The Director shall provide not less than twenty (20) days advance written notice of her anticipated attendance at any conference to the Superintendent.

e. Liability Limitation. The School District shall not be deemed to be an insurer of the benefits to be provided by any insurance company or other provider. The rights of the Director to any benefits hereunder are subject to all limitations, conditions, and/or exclusions set forth in any applicable plan or policy. In the event that any insurer fails to make payment of any benefits claim by the Director or her estate/beneficiaries, their sole and exclusive right is against the insurer and no action may be brought against the School District as long as the School District paid required premiums.

5. Director of Human Resources' Duties

The School District and the Director recognize and agree that the function of the Director of Human Resources is to manage the human resources of the School District under the direction and control of the Superintendent and to help further the fundamental mission of the School District, which is the delivery of quality educational services to the Central Bucks School District community.

6. Assessment of Performance

The School Board and the Director agree that the School Board, the Superintendent, and the Director shall meet in Executive Session at appropriate times and subject to the requirements and limitations set forth in the Sunshine Act of Pennsylvania, at least once a year during the term of this Contract: (a) to review the performance of the Director; (b) to review School District needs and goals as they impact upon the Director's performance; (c) to clarify the Director's role in the school system as seen by the Superintendent and School Board; (d) to clarify the Director's job description and immediate priorities as established by the Superintendent and School Board; (e) to develop harmonious working relationships between the Superintendent and School Board and the Director; (f) to provide direction in the attainment of effective leadership for the School District; and (g) to discuss such other issues as they impact the Director's performance and evaluation. Regular, periodic, and objective evaluations of the performance of the Director will be performed by the Superintendent.

7. Professional Liability, Indemnification, and Insurance

The Board agrees that it will defend, hold harmless, and indemnify the Director from any and all demands, claims, suits, actions, and legal proceedings brought against Director in her individual capacity or in her official capacity as agent and employee of the Board to the extent permitted by law, provided the incident arose while the Director was acting within the scope of her employment and did not arise from the willful or deliberate misconduct of the Director. The School District shall provide the Director with reasonable amounts of such liability coverages as are within the authority of the School Board to provide under state law.

8. Termination

This Agreement shall terminate upon the occurrence of the first of the following events:

a. The expiration of the term herein set forth or any renewal or extension of said term.

b. Mutual agreement of the School District and the Director upon the terms and conditions set forth in a writing signed by the School District and the Director.

c. Retirement or resignation of the Director upon ninety (90) days prior written notice to the School District.

d. Discharge of the Director during the term of this Agreement or any renewal or extension thereof by the Board of School Directors of the School District for cause for the reasons set forth in and in accordance with the procedures specified in Section 1122 of the Public School Code of 1949 as amended.

e. In the event the School District should determine to proceed with the termination of this Agreement, pursuant to the provisions of subsection (d) of this section, it is understood and agreed that the Director shall be entitled to receive any and all rights afforded to her pursuant to the Local Agency Act, including receiving any charges in writing, adequate notice of a hearing, a fair and impartial hearing, and all elements of due process, together with a right to appeal any adverse decision to a court of competent jurisdiction. The School District shall not arbitrarily and capriciously call for the termination of the Director's employment.

9. Savings Clause

Should any provisions of this Agreement be declared illegal by a court of competent jurisdiction, said provision shall be deemed to be deleted from this Agreement to the extent that it violates law. The remaining provisions shall remain in full force and effect for the duration of the Agreement if not affected by the deleted provision. If at any time thereafter such provision shall no longer conflict with law, then it shall be deemed restored in full force and effect as if it had never been in conflict with the law.

10. Governing Law and Jurisdiction

This Agreement shall be construed, interpreted, and enforced in accordance with the laws of the Commonwealth of Pennsylvania, and any action initiated by either the School District or Director to enforce this Agreement shall be brought in the Court of Common Pleas of Bucks County, Pennsylvania, and each of School District and Director agree to submit to the jurisdiction of said court.

EXHIBIT "A"

Central Bucks School District
Position Description

Position Title: Director of Human Resources
Department: Central Office Cabinet
Reports to: Superintendent of Schools

Summary: Responsible for providing comprehensive personnel management, employee and labor relations, and administrative service to staff; respond to the emerging need for human resource development. Plan, direct and supervise personnel operations.

Essential Duties and Responsibilities:

1. Coordinate the employment process for new staff including, but not limited to, recruitment, applicant screening, interviewing, compensation analyses and benefits administration. Responsible for the timely and accurate submission of action items for the personnel section of the School Board agenda. Assist the Superintendent, Assistant Superintendent for Elementary Education and the Director of Secondary Education with staffing and the contract award process.
2. Serve as advisor to superintendent, administrators and Board of School Directors on personnel, labor relations, employee benefits, performance evaluation and compensation.
3. Administer district personnel programs, practices, procedures and labor agreements.
4. Assist with labor negotiations for employee groups. Provide contract language and related cost information to the Superintendent and Board of School Directors.
5. Interpret collective bargaining agreements and assist with grievance and dispute resolution; represent the district in arbitration proceedings when necessary; assist supervisors with the employee discipline process.
6. Establish and direct the operation of cost effective benefit programs including, but not limited to, health and medical, disability, life, dental, retirement, prescription drug, employee assistance, unemployment and worker's compensation, etc. Conduct periodic research to determine the cost effectiveness of such programs and make recommendations to the Cabinet and Board of School Directors.
7. Participate in the development of policies, administrative regulations and procedures.
8. Develop budget proposals for the personnel and benefits section of the District's annual budget.
9. Administer personnel database (HRIS) to be utilized for district management and school district operations. Responsible for substitute employee recruitment and systems to improve the attendance process and reduce staff absence.
10. Responsible for the development and maintenance of position descriptions for all employees according to statutory provisions.
11. Maintain accurate and updated confidential personnel records for all employees in accordance with generally accepted standards and in compliance with the requirements of state and federal regulatory agencies.



12. Serve as resource to administrators and employees on matters concerning collective bargaining, interpretation of labor agreements, personnel policies and administrative regulations and State and Federal statute. Provide guidance on matters concerning professional certification and retirement.
13. Maintain compliance with federal and state laws, which apply to personnel and/or related school district policies, regulations and practices.
14. Attend school board meetings and present reports on topics including, but not limited to, staff attendance, health care expenditures, and cost effective benefit plan design.
15. Perform such other tasks and assume other responsibilities as assigned by the Superintendent.

Supervisory Responsibilities: Supervise and evaluate performance of the Employment and Benefits Coordinator, Confidential Secretary for Personnel, Personnel Secretaries and the Administration Center Receptionist. Assist administrators with decisions about supervision when requested.

Education and/or Experience: Master's degree in personnel administration, labor relations or business management. A minimum of seven (7) years experience in private or public sector personnel and/or labor relations; experience with collective bargaining and benefit administration; progressive responsibility in management and staff supervision.

Knowledge, Skills and Abilities: Knowledge of employment and school law; knowledge of budget development, excellent computer and technical writing skills; ability to promote a positive work environment and provide sound personnel practices at multiple work locations.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Ability to travel to various school district buildings. Ability to effectively make oral and written presentations on a regular basis. Ability to work in an office environment for extended periods of time including, but not limited to, sitting, standing, occasional lifting, bending and reaching. Ability to clearly and effectively communicate using a telephone; ability to operate a personal computer. Must be available on a frequent and regular basis beyond a normal 8 hour work day for meetings, presentations, programs, etc.

Terms of Employment: 261 days/12 months

The information contained in this job description is for compliance with the American with Disabilities Act and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

Updated July, 2006



CENTRAL BUCKS SCHOOL DISTRICT

LEADING THE WAY

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: October 25, 2016

SUBJECT: Personnel Items

TIME PERIOD: October 6, 2016 through October 19, 2016

AMOUNT:
(if applicable) N/A

BUDGET: Various

ADMINISTRATOR/
SUPERVISOR: Andrea L. DiDio-Hauber

REQUESTED ACTION: Personnel Items:
Retirements/Resignations, Terminations
Leaves of Absence
Appointments - Professional and Support Staff
Classification Changes
Community School Staff
EDR Technology Coaches
EDR Change List

RECOMMENDATION: Approval of personnel items.

Human Resources Agenda - OCTOBER 25, 2016

RETIREMENTS/RESIGNATIONS/TERMINATIONS

RETIREMENTS:

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE</u>
Sandra Dee Warren	Custodian	CB West	11/2/2016

RESIGNATIONS

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE</u>
Jordan R. Agzigian	Mathematics Teacher	Unami	10/21/2016
Mary Elizabeth Berger	Com Sch Before/After	Groveland	10/4/2016
Nicole M. Celano	Before/After Care	Butler	6/30/2016
Andrew Michael Dowd	Gifted/Resource Teacher	Tamanend	9/14/2016
Tara Marie Doyle	Duty Assistant	Bridge Valley	10/7/2016
Veronica Gattuso	Before/After Care	Linden	6/30/2016
Gina M. Gonnella	Special Ed Teacher	Doyle	12/7/2016
Lindsey M. Hollingsworth	Special Ed Asst	Unami	6/15/2016
Colleen P. Larkin	Swim Program	CB South	9/30/2016
Tina Lewis	Coach	Unami	8/1/2016
Steven A. Lichter	Coach	Lenape	10/5/2016
Katelyn M. Messina	Com Sch Before/After	Titus	6/30/2016
Nicholas R. Potter	Before/After Care	District Wide	6/30/2016
Warren Robertson	Coach	CB West	9/23/2016

TERMINATIONS

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE</u>	<u>REASON</u>
Morgan N. Maxwell	Custodian	Linden	10/3/2016	90 Day Probation

TERMINATIONS PER TERMS OF EMPLOYMENT

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE</u>	<u>REASON</u>
Amy Leta	Special Education Asst	Unami	1/29/2016	Temporary Position
Scott R. Levan	Capital Project Coord	Facilities	9/30/2016	Position Ended
Nicole M. White	Coach	Unami	4/30/2016	Temporary Position

LEAVE OF ABSENCE

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>FROM</u>	<u>TO</u>
Jamie Barna	Mathematics Teacher	Unami	1/26/2017	8/2017 First Teacher Day
Suellen Brunswick-Hanks	Special Ed/English	Holicong	9/28/2016	TBD
Jessica Corson	Personal Care Aide	CB West	9/30/2016	Intermittent
Danielle M. McManus	Elementary Teacher	Pine Run	1/17/2017	4/10/2017 (12 wks)
Michele Ann Musich	(.60 FTE) Staff Nurse	Gayman / Butler	10/20/2016	11/10/2016 (3 wks)
Kimberly Rissing	Mathematics Teacher	Tohickon	8/29/2016	1/26/2017 (1st day, 2nd Semester)
Michelle A. Rhodes	Elementary Teacher	Gayman / Groveland	12/7/2016	8/2017 First Teacher Day
Kirsten A. Siliani	Special Ed Teacher	CB East	11/21/2016	1/26/2017 (1st day, 2nd Semester)
Laura A. Wingerter	English Teacher	Unami	1/26/2017	8/2017 First Teacher Day

Human Resources Agenda - OCTOBER 25, 2016

BUILDING SUBSTITUTES

<u>NAME</u>	<u>BUILDING</u>	<u>EFFECTIVE</u>	<u>SALARY P/DAY</u>	<u>DAYS P/YEAR</u>
Michael Mitnick	Floating - Secondary	10/10/2016	\$125	150
Shannon Ryan	Lenape	10/10/2016	\$125	150
Shana Snyder	Floating - Secondary	10/10/2016	\$125	150
Kelly Wade	Tohickon	10/20/2016	\$125	150

APPOINTMENT OF SUPPORT EMPLOYEES

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Dorothy Austin	On Call EA	Transportation	8/31/2016	\$10.50 p/hr
Joan Anzideo	(.5 FTE) Duty Assistant	Bridge Valley	10/10/2016	\$12.63 p/hr
Kimberly J. Barlick	On Call EA	Transportation	10/17/2016	\$10.50 p/hr
Sharon Bleiler	(.98 FTE) PCA	Titus	10/5/2016	\$14.43 p/hr
Brenda A. Brown	(.62 FTE) Title 1 TEMP	Doyle	10/4/2016	\$14.43 p/hr
Sascha Campi	On Call EA	Transportation	10/10/2016	\$10.50 p/hr
Katherine P. Donahue	(.75 FTE) EA - Office	Cold Spring	10/4/16 -1/3/17	\$12.63 p/hr
Stacy Donnelly	(.96 FTE)Sp Ed EA-Temp	Butler	10/17/2016	\$14.43 p/hr
Richard Towle	On Call Sub Custodian	District Wide	10/11/2016	\$14.00 p/hr

STATUS/ASSIGNMENT CHANGE

<u>NAME</u>	<u>PREVIOUS</u>	<u>NEW</u>	<u>EFFECTIVE</u>	<u>PREV / NEW SALARY</u>	<u>BUILDING</u>
Michael Aiello	LTPD	LTS 2016-17 School Year	11/21/2016	\$45,254 BS + 0 credits, Step 1	CB East
Kaitlyn P. Armstrong	(.33 FTE) Before/After	(.15 FTE) Comm Sch Instr 1	10/17/2016	\$24.48 to \$20.66 p/hr	Mill Creek
Kathleen J. Britt	(.99 FTE) PCA	(1.0 FTE) PCA	10/4/2016	\$14.43 p/hr / Same	Tamanend
Gerald D. Courtney	(.97 FTE) Duty Asst	(1.0 FTE) Special Ed Asst	10/5/2016	\$13.02 to \$15.43 p/hr	Lenape
Jane Francis Dittmar	Driver/ Sub Dispatcher	Dispatcher	9/1/2016	\$21.46 to \$25.19 p/hr	Transportation
Kristina Marie Halner	(.5 FTE) Swim Program	(.5 FTE) SAL Head Swim Coach	9/1/2016	\$13.90 to \$16.00 p/hr	CB South
Colleen J. Hessenthaler	(.5 FTE) Basic Skills w/ (.08 FTE) Reg Ed	(.5 FTE) Basic Skills	9/8/2016	\$14.43 p/hr / Same	Butler
Delaney J. Kendrick	Swim Program	Student Lifeguard	9/1/2016	\$8.40 p/hr to \$8.90	CB East
Dawn Marinello	LTS First Semester	LTS 2016-17 School Year	1/26/2017	\$51,157(MS + 0 credits, Step 1)	Unami
Brian Price	LTPD	LTS - end of 1st Semester	10/10/2016	\$150 p/day to \$45,254 Prorated	Tohickon
Stephen G. Rosemin	Sub Custodian/Temp Custodian	3rd Shift Custodian - Temp	9/19/2016	\$16.21 p/hr / Same	CB South
Linda Slack	(.5 FTE) Custodian	On Call Sub Cust	10/14/2016	\$16.21 to \$14.00 p/hr	District Wide
Melanie Sobiech	(.68 FTE) Before/After	(.86 FTE) C/S Suprv	10/17/2016	\$24.48 p/hr / Same	Warwick/Mill Creek
Terry L. Williams	(1.0 FTE) Custodian	(.5 FTE) 2nd Shift Cust	11/2/2016	\$16.42 p/h / Same	Buckingham

Human Resources Agenda - OCTOBER 25, 2016

ADDITIONAL DUTY

<u>NAME</u>	<u>ADDITIONAL DUTY</u>	<u>BUILDING</u>	<u>EFFECTIVE</u>	<u>ADDITIONAL SALARY</u>	<u>SCHEDULE</u>
Katherine R. Ayling	LTPD (.5 FTE)	Butler	10/6/16-12 wks	\$75.00 p/half day	.5 LTPD Butler p.m.
Susan Furfari	After School Detention	Tohickon	10/11/2016	\$15.57 p/hr	As Needed
Priscilla Graves	(.2 FTE) Comm Sch EA	Doyle	10/11/2016	\$16.84 (No Change)	.2 After School
James Neely	After School Detention	Tohickon	10/5/2016	\$15.57 p/hr	As Needed
Patricia C. Schumacher	Comm Sch EA (Sub)	District Wide	10/24/2016	\$17.16 p/hr	As Needed

COMMUNITY SCHOOL- SUPPORT STAFF

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE</u>	<u>SALARY</u>	<u>SCHEDULE</u>
Claire T. Brown	Comm Sch EA - Sub	District Wide	10/10/2016	\$14.43 p/hr	Part-time, as needed
Karen M. Demore	(.40 FTE) Comm Sch EA	Titus	10/24/2016	\$14.43	3 hrs p/day, 4 days p/wk
Linda Rose Flemming	(.25 FTE) Comm Sch EA	Groveland	10/13/2016	\$14.43 p/hr	2.5 hrs p/day, 3 days p/wk
Mary K. Hughes	(.5 FTE) Comm Sch EA	Warwick	10/10/2016	\$14.43 p/hr	3 hrs p/day, 5 days p/wk
Marellen Noonan	Comm Sch Instr 2 - Sub	District Wide	10/14/2016	17.65 p/hr	Part-time, as needed

TECHNOLOGY COACHES	Central Bucks HS East		
	UNITS	NAME	Total Paid
	2.5	Vanessa Power	\$800
	2.5	Josh Hoskins	\$800
TECHNOLOGY COACHES	Central Bucks HS South		
	UNITS	NAME	Total Paid
	5	Patrick Wheelles	\$1,600
TECHNOLOGY COACHES	Central Bucks HS West		
	UNITS	NAME	Total Paid
	5	Erin Walsh	\$1,600
TECHNOLOGY COACHES	Holicong		
	UNITS	NAME	Total Paid
	5	Brian Novick	\$1,600
TECHNOLOGY COACHES	Lenape		
	UNITS	NAME	Total Paid
	2	Gabriel Feliciani	\$640
	3	Jeanene Sleeter	\$960
TECHNOLOGY COACHES	Tamanend		
	UNITS	NAME	Total Paid
	5	John Heisey	\$1,600
TECHNOLOGY COACHES	Tohickon		
	UNITS	NAME	Total Paid
	5	Bridget Fox	\$1,600
TECHNOLOGY COACHES	Unami		
	UNITS	NAME	Total Paid
	5	Stacy Caldwell	\$1,600

Total \$12,800



CENTRAL BUCKS SCHOOL DISTRICT

LEADING THE WAY

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: October 25, 2016

SUBJECT: Student Item/Field Trip

TIME PERIOD: 12/5/2016

AMOUNT: \$75 per student
(if applicable)

BUDGET: Student Payments

ADMINISTRATOR/
SUPERVISOR: Dr. Scott Davidheiser

REQUESTED ACTION: CB West Global Relations Honor students will be traveling to New York to visit the 9/11 Memorial and Museum.

RECOMMENDATION: Recommending Board Approval



CENTRAL BUCKS SCHOOL DISTRICT
FIELD TRIP REQUEST —Board of School Directors Permission
 For Major Metropolitan Areas (New York City, Washington, D.C.)

DATE of REQUEST 10/14/2016

PERMISSION IS REQUESTED TO FACILITATE A FIELD TRIP TO
 DESTINATION(S) 9-11 Memorial & Museum
 ADDRESS(ES) 180 Greenwich Street New York, NY
 DATE(S) Monday, Dec. 5th

NAME OF SCHOOL Central Bucks High School West
 SCHOOL GROUP (Band, Debate, Sports Team, etc.) Honors Global Relations
 NAME OF SCHOOL GROUP SPONSOR Christie Besack SPONSOR SIGNATURE Christie Besack
 NUMBER OF STUDENTS IN GROUP 50 NUMBER OF STUDENTS PARTICIPATING IN TRIP 50
 COST TO EACH STUDENT 75 PROVISION FOR THOSE UNABLE TO PAY Scholarship

MEANS OF FUNDING TRIP Student/Parents
 NUMBER OF TEACHERS 6 NUMBER OF PARENTS 0 = TOTAL NUMBER CHAPERONES 6

PARENT PERMISSION SLIPS FOR PARTICIPATING STUDENTS MUST BE ON FILE IN THE OFFICE OF THE PRINCIPAL PRIOR TO THE FIELD TRIP.

EDUCATIONAL PURPOSE FOR TRIP (Include objective, invitation, if applicable):
The Global Relations course focuses on various international issues and how they impact the United States foreign policy. As a class, we will be going to the National September 11 Memorial and Museum to learn about what happened on 9/11 and to analyze the impact this event has on the U.S. foreign policy.

PLEASE ATTACH A DETAILED ITINERARY.

TRANSPORTATION **Bus Company Trans Bridge Lines
 Airline (Name of Carrier) _____
 Other (Specify) _____

**Approved Private School Bus and Chartered Bus vendor verified by the Central Bucks Transportation Department.

PRINCIPAL SIGNATURE [Signature] SCHOOL CB West
 DATE 10/14/16

BOARD PRESIDENT SIGNATURE _____ APPROVAL DATE _____



CENTRAL BUCKS SCHOOL DISTRICT

LEADING THE WAY

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: October 25, 2016

SUBJECT: Student Item/Field Trip

TIME PERIOD: 12/20/2016

AMOUNT: \$75 per student
(if applicable)

BUDGET: Student Payment

ADMINISTRATOR/
SUPERVISOR: Dr. Scott Davidheiser

REQUESTED ACTION: CB West Global Relations Honor students will be traveling to New York to visit the United Nations.

RECOMMENDATION: Recommending Board Approval



CENTRAL BUCKS SCHOOL DISTRICT
FIELD TRIP REQUEST —Board of School Directors Permission
 For Major Metropolitan Areas (New York City, Washington, D.C.)

DATE of REQUEST 10/14/2016

PERMISSION IS REQUESTED TO FACILITATE A FIELD TRIP TO

DESTINATION(S) United Nations

ADDRESS(ES) 405 East 42nd Street, New York, NY 10017

DATE(S) Tuesday, December 20, 2016

NAME OF SCHOOL Central Bucks High School West

SCHOOL GROUP (Band, Debate, Sports Team, etc.) Honors Global Relations

NAME OF SCHOOL GROUP SPONSOR Christie Besack SPONSOR SIGNATURE Christie Besack

NUMBER OF STUDENTS IN GROUP 50 NUMBER OF STUDENTS PARTICIPATING IN TRIP 50

COST TO EACH STUDENT 75 PROVISION FOR THOSE UNABLE TO PAY Scholarship

MEANS OF FUNDING TRIP Student/Parents

NUMBER OF TEACHERS 4 NUMBER OF PARENTS 0 = TOTAL NUMBER CHAPERONES 4

PARENT PERMISSION SLIPS FOR PARTICIPATING STUDENTS MUST BE ON FILE IN THE OFFICE OF THE PRINCIPAL PRIOR TO THE FIELD TRIP.

EDUCATIONAL PURPOSE FOR TRIP (Include objective, invitation, if applicable):
Honors Global Relations is a course that focuses on foreign policy and the major actors and non-state actors responsible for enacting those policies. The UN is a multilateral organization that plays a key role in determining global interests. We will be touring the UN Facility as well as attending a briefing on current issues.

PLEASE ATTACH A DETAILED ITINERARY.

TRANSPORTATION **Bus Company Trans Bridge Lines

Airline (Name of Carrier) _____

Other (Specify) _____

**Approved Private School Bus and Chartered Bus vendor verified by the Central Bucks Transportation Department.

PRINCIPAL SIGNATURE [Signature] SCHOOL CB West

DATE 10/14/16

BOARD PRESIDENT SIGNATURE _____ APPROVAL DATE _____



CENTRAL BUCKS SCHOOL DISTRICT

LEADING THE WAY

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: October 25, 2016

SUBJECT: Student Item/Field Trip

TIME PERIOD: April 27-30, 2017

AMOUNT: \$1,300 per student
(if applicable)

BUDGET: Student fundraising and/or student/parent payment

ADMINISTRATOR/
SUPERVISOR: Dr. Scott Davidheiser

REQUESTED ACTION: CB West Marching Band and Choir will travel to Orlando, FL to participate in various performance opportunities throughout the Disney World resorts and surrounding areas.

RECOMMENDATION: Recommending Board Approval



CENTRAL BUCKS SCHOOL DISTRICT
FIELD TRIP REQUEST —Board of School Directors Permission
 For Major Metropolitan Areas (New York City, Washington, D.C.)

DATE of REQUEST October 5, 2016

PERMISSION IS REQUESTED TO FACILITATE A FIELD TRIP TO

DESTINATION(S) Walt Disney World Resort

ADDRESS(ES) Orlando, FL 32830

DATE(S) Thursday, April 27, 2017 - Sunday, April 30, 2017

NAME OF SCHOOL Central Bucks High School West

SCHOOL GROUP (Band, Debate, Sports Team, etc.) Marching Band and Choir

NAME OF SCHOOL GROUP SPONSOR Mr. Neil Delson SPONSOR SIGNATURE 

NUMBER OF STUDENTS IN GROUP 120 NUMBER OF STUDENTS PARTICIPATING IN TRIP 120

COST TO EACH STUDENT \$1,300 PROVISION FOR THOSE UNABLE TO PAY Fundraising and Scholarship

MEANS OF FUNDING TRIP Student fundraising and/or student/parent responsibility

NUMBER OF TEACHERS 4 NUMBER OF PARENTS 8 = TOTAL NUMBER CHAPERONES 12

PARENT PERMISSION SLIPS FOR PARTICIPATING STUDENTS MUST BE ON FILE IN THE OFFICE OF THE PRINCIPAL PRIOR TO THE FIELD TRIP.

EDUCATIONAL PURPOSE FOR TRIP (Include objective, invitation, if applicable): Students will be able to participate in a performance opportunity in Orlando, Florida. They are scheduled to participate in several performances at various locations in the Disney World resort and surrounding areas. The band will march in the Main Street Parade and the choir will perform in Disney Springs.

PLEASE ATTACH A DETAILED ITINERARY.

TRANSPORTATION **Bus Company Travel to & from airport via district school bus

Airline (Name of Carrier) _____

Other (Specify) Kaleidoscope Tours

**Approved Private School Bus and Chartered Bus vendor verified by the Central Bucks Transportation Department.

PRINCIPAL SIGNATURE  SCHOOL CB West
 DATE 10/8/16

BOARD PRESIDENT SIGNATURE _____ APPROVAL DATE _____



CENTRAL BUCKS SCHOOL DISTRICT

LEADING THE WAY

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: October 25, 2016

SUBJECT: Staff Conferences/Workshops

TIME PERIOD: Conference approvals submitted Oct 5, through Oct 19,2016

AMOUNT: Total cost of conference approvals submitted: \$6496.00
(if applicable)

BUDGET: Conference expenditure category within budget areas as noted.

**ADMINISTRATOR/
SUPERVISOR:** Susan Vincent (Conferences are approved by budget Administrators)

REQUESTED ACTION: Review of staff conferences/workshops as submitted for Board approval.

RECOMMENDATION: The administration is recommending that the Board approve the staff to attend the conferences/workshops as provided herein.

**Conference Approvals
Fiscal 16-17
25-Oct-16**

Name	Area	Dates	Conference name	Location	General Fund	Grants	Totals
Alderfer, Cara	Professional	11/22/16	Disruption and Innovation in Art	Doylestown	30		
Bolton, David	Adminstrator	3/2 to 3/4/17	AASA- National Conference for Educator	New Orleans, LA		2,205	
Dowd, Lauren	Professional	10/21/16	Microsoft EES Mini Conference	Lancaster		105	
Enama, Laura	Adminstrator	11/30 to 12/2/16	Pa Science Teachers Assoc 2016 Conference	State College		756	
Freeman, Amy	Professional	11/22/16	Disruption and Innovation in Art	Doylestown	30		
Hallman, Danielle	Professional	11/22/16	Disruption and Innovation in Art	Doylestown	30		
Heisey, John	Professional	10/21/16	Microsoft EES Mini Conference	Lancaster		105	
Houser, Karen	Professional	11/22/16	Disruption and Innovation in Art	Doylestown	30		
Jaffe, Jason	Adminstrator	10/21/16	Microsoft EES Mini Conference	Lancaster	98		
Jaffe, Jason	Adminstrator	11/1/16	Future Ready Schools	Washington D.C.		220	
Kopecki, John	Adminstrator	10/13 to 10/15/16	2016 PASA-PSBA School Leadership Conference	Hershey	763		
Kopecki, John	Adminstrator	10/31 to 11/1/16	2016 PA Principals Assoc State Conference	State College	1,109		
Krotz, Harry	Adminstrator	10/21/16	Microsoft EES Mini Conference	Lancaster		98	
Morehouse, Jason	Professional	11/8/16	PMEA Professional In-Service Conference	Montgomery CC		30	
O'Neill, Brandy	Professional	11/22/16	Disruption and Innovation in Art	Doylestown	30		
Palmer, Amy	Professional	11/22/16	Disruption and Innovation in Art	Doylestown	30		
Power, Vanessa	Professional	10/21/16	Microsoft EES Mini Conference	Lancaster		105	
Schubert, Ruth	Professional	11/22/16	Disruption and Innovation in Art	Doylestown	30		
Sikora, Corinne	Adminstrator	10/25/16	Bridges Out of Poverty	Bucks Cty CC		54	
Smith, Lindsay	Adminstrator	10/21/16	Microsoft EES Mini Conference	Lancaster		98	
Smith, Lindsay	Adminstrator	11/1/16	Future Ready Schools	Washington D.C.		220	
Smith, Matthew	Professional	11/3/16	The Choices Approach	Moorestown, NJ		170	
Theis, Allison	Professional	11/22/16	Disruption and Innovation in Art	Doylestown	30		
Thomas, Deb	Professional	11/22/16	Disruption and Innovation in Art	Doylestown	30		
Thomas, Stephani	Professional	11/22/16	Disruption and Innovation in Art	Doylestown	30		
VanHouten, Madison	Professional	11/22/16	Disruption and Innovation in Art	Doylestown	30		
West, Marc	Professional	11/22/16	Disruption and Innovation in Art	Doylestown	30		
Totals this meeting					2,330	4,166	6,496
Year to date from last meeting					3,773	11,778	15,551
Totals year to date				General fund budget 40,600	6,103	15,944	22,047